

Date: November 18, 2009
W.I.: 1114
Referred by: Legislation
Revised: 03/24/10-C 02/23/11-C
02/22/12-C 07/25/12-C
03/27/13-C 07/24/13-C
07/23/14-C 11/19/14-C
03/25/15-C 09/23/15-C
10/26/16-C 07/26/17-C
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01/25/23-C 03/22/23-C

ABSTRACT

Resolution No. 3931, Revised

This resolution defines the role and responsibilities of the Commission's Policy Advisory Council.

This resolution supersedes Resolution No. 3516. Further discussion of this action is contained in the Executive Director's memorandum dated November 6, 2009. This resolution includes:

- Attachment A, which outlines the mission statement, roles, expectations, procedures, appointment process and membership criteria for the Council;

This resolution was revised on March 24, 2010, to include:

- Attachment B, a table listing the currently appointed advisors and their term.

This resolution was revised on February 23, 2011, to include revisions to Attachment B and:

- Attachment C, a table showing which advisors have been replaced and their replacements.

This resolution was revised on February 22, 2012 to extend the terms of the advisors identified in Attachment B through July 2013.

This resolution was revised on July 25, 2012, to include revisions to Attachment B and Attachment C.

This resolution was revised on March 27, 2013, to add Conflict of Interest and Ethics Training policies to Attachment A.

This resolution was revised on July 24, 2013, to include revisions to Attachment B and Attachment C.

This resolution was revised on July 23, 2014, to include revisions to Attachment B and Attachment C.

This resolution was revised on November 19, 2014, to include revisions to Attachment B and Attachment C.

This resolution was revised on March 25, 2015, to include revisions to Attachment B and Attachment C.

This resolution was revised on September 23, 2015, to include revisions to Attachment B and Attachment C.

This resolution was revised on October 26, 2016, to include revisions to Attachment A, Attachment B and Attachment C.

This resolution was revised on July 26, 2017 to extend the terms of the advisors identified in Attachment B through September or October 2017, depending on final 2017 recruitment appointment.

This resolution was revised on October 25, 2017, to include revisions to Attachment B and Attachment C.

This resolution was revised on April 24, 2019, to include revisions to Attachment B and Attachment C.

This resolution was revised on July 24, 2019, to include revisions to Attachment B and Attachment C.

This resolution was revised on February 26, 2020, to include revisions to Attachment B and Attachment C.

This resolution was revised on December 16, 2020 to extend the terms of the advisors identified in Attachment B through December 2021.

This resolution was revised on March 24, 2021, to include revisions to Attachment B and Attachment C.

This resolution was revised on November 17, 2021, to include revisions to Attachment B and Attachment C.

This resolution was revised on March 23, 2022, to include revisions to Attachment B and Attachment C.

This resolution was revised on July 27, 2022, to include revisions to Attachment B and Attachment C.

This resolution was revised on October 26, 2022, to include revisions to Attachment B and Attachment C.

This resolution was revised on January 25, 2023, to include revisions to Attachment A.

This resolution was revised on March 22, 2023, to include revisions to Attachment B and Attachment C.

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RE: Commission Policy Advisory Council

METROPOLITAN TRANSPORTATION COMMISSION
RESOLUTION NO. 3931

WHEREAS, the Metropolitan Transportation Commission (MTC) is the regional transportation planning agency for the San Francisco Bay Area pursuant to Government Code Section 66500 *et seq.*; and

WHEREAS, MTC seeks to involve citizens of diverse backgrounds and interests in the development of transportation plans and programs, in a manner consistent with applicable state and federal requirements and Commission policy (Resolution No. 2648); and

WHEREAS, MTC seeks to focus its advisory processes around the “Three E” principles of sustainability outlined in the regional transportation plan: a prosperous and globally competitive economy; a healthy and safe environment; and equity wherein all Bay Area residents share in the benefits of a well-maintained, efficient and connected regional transportation system; and

WHEREAS, MTC seeks to utilize its advisors to ensure that a wide spectrum of views are considered in developing transportation policy, and enhance the contributions and effectiveness of its advisors, now, therefore be it

RESOLVED, that the Commission establishes a Policy Advisory Council; and be it further

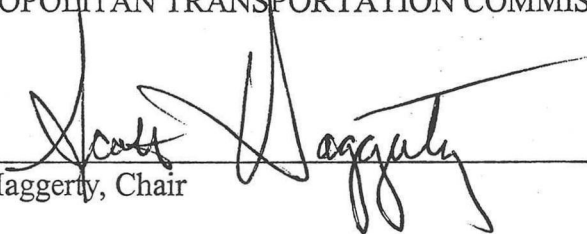
RESOLVED, that the members of the Policy Advisory Council will be appointed according to the process and shall have the role, tasks, membership and meetings as described in Attachment A to this resolution, attached hereto and incorporated herein as though set forth at length; and be it further

RESOLVED, that the Policy Advisory Council roster is contained in Attachment B to this resolution; and be it further

RESOLVED, that the Executive Director is instructed to secure nominations to fill expired terms and other vacancies and present them to the Commission for confirmation by periodically revising Attachment B; and be it further

RESOLVED, that Resolution No. 3516, Revised, is superseded with the adoption of this resolution.

METROPOLITAN TRANSPORTATION COMMISSION



Scott Haggerty, Chair

The above resolution was entered into by the Metropolitan Transportation Commission at a regular meeting of the Commission held in Oakland, California, on November 18, 2009

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Attachment A
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Attachment A
Metropolitan Transportation Commission
Policy Advisory Council

A. Mission Statement

The mission of the Metropolitan Transportation Commission's Policy Advisory Council (Council) is to advise the Commission on transportation policies in the San Francisco Bay Area, incorporating diverse perspectives relating to the environment, the economy and social equity. The Council advises the Commission and its staff through the appropriate MTC standing committees on matters within MTC's jurisdiction and as assigned by the Commission.

B. Roles/Expectations

1. Advisors Provide Interest-Based and/or Geographic Perspectives

Advisors should represent the stakeholder interest under which they have been appointed. Although some advisors may be appointed based on an organizational affiliation, they should represent their constituency (not just their individual organization).

2. Responsibilities

Advisors will be expected to regularly attend their Council meetings and to maintain an ongoing engagement with organizations and individuals who make up the advisor's constituency.

3. Council Work Plan

The Commission will hold an annual workshop as a separately agendized meeting with the Policy Advisory Council to set the Council's work plan and schedule for the year. At this meeting, the Commission will identify several priority areas in which it desires feedback and/or research from the Council, and establish appropriate goals and performance measures. Advisors also will be given the opportunity to recommend initiatives of potential relevance to the Commission for inclusion in the work plan.

4. Reporting to the Commission

With the assistance of MTC staff, the Council will report on its work plan progress or present recommendations to the full Commission or MTC's standing committees, as appropriate.

5. Limitations on Advisor Activities

The role of the advisors is to advise the MTC Commission. Advisors are not to convey positions to outside agencies on behalf of the Council, independent of Commission action.

6. Conflict of Interest Policy

In order to avoid potential conflict of interest, no person shall sit on the Policy Advisory Council and concurrently be in a business relationship with MTC/BATA. A member is considered to have a business relationship with MTC/BATA when that member is employed by or serves on the Board of Directors of an organization that has received a grant or contract award from MTC – where MTC staff alone reviews proposals and recommends an organization or organizations for award of that grant or contract. In such cases, the member shall resign from the Council for the duration of the contract or grant, but may reapply for any vacancies upon completion of the contract or grant.

7. Ethics Training

All members of the Council shall complete an ethnics training course within the first year of their term on the Council.

C. Membership

The Council shall be composed of twenty-seven (27) members as follows.

A total of nine (9) members, one from each Bay Area county, shall be selected to represent interests related to the communities of color, environmental justice and low-income issues. A minimum of four members shall represent the communities of color, and a minimum of four shall represent environmental justice/low-income issues. The ninth member shall be selected from either category.

A total of nine (9) members, one from each Bay Area county, shall be selected to represent the interests of disabled persons and seniors. A minimum of four members shall represent senior issues, and a minimum of four shall represent disabled issues. The ninth member shall be selected from either category.

A total of nine (9) members shall be selected to represent interests related to the economy and the environment. A minimum of four members shall represent economy interests and a minimum of four members shall represent environmental interests. The ninth member shall be selected from either category. Of these nine seats, at least five should be held by residents from each of the five most populous counties. The remaining four seats may be selected at large from throughout the entire Bay Area.

There shall be no alternates to the appointed membership.

D. Appointment Process

1. General

MTC staff shall secure nominations to fill terms and vacancies for the Council and present them to the appropriate Commissioners for confirmation. Appointments for advisors representing a particular county will be made by that county's Commissioners. Appointments for all the at-large advisors will be made by the Commission's chair and vice chair. Nominations for members of the Council will be solicited from a wide range of sources including, but not limited to: MTC Commissioners, current advisors, relevant organizations in the community, and via news releases or display ads sent to media outlets in the nine-county Bay Area.

2. Terms of Appointment

In general, advisors will serve four-year terms. Although there are no term limits, MTC Commissioners are to consider length of service and effectiveness before recommending the reappointment of advisors. All advisors wishing to be reappointed must reapply.

E. Procedures

Attendance and Participation

1. Advisors must attend at least two-thirds of the Council's regularly scheduled meetings each year and make a constructive contribution to the work of the Policy Advisory Council. Those who do not do so may be subject to dismissal from the Council at the discretion of the appointing Commissioner(s).

2. Residency Requirements

Advisors must live or work in the nine-county Bay Area.

3. Compensation

Subject to the Commission Procedures Manual (MTC Resolution No. 1058, Revised,

Appendix D), advisors will receive a stipend per meeting and be reimbursed for actual expenses for travel, with a maximum of five meetings per month. Meetings are defined as a) publicly noticed meetings or meetings of ad hoc working groups of the Council; b) noticed MTC Commission or committee meetings; or c) attendance at a community meeting at the request of the Commission or MTC staff to provide outreach assistance (i.e., when he/she attends a community meeting with MTC staff to provide an introduction to a particular community).

4. Meeting Frequency and Location of Meetings

The Council will meet regularly as required by its annual work plan. Public meetings will be held at the MTC offices or other locations at a regular time to be agreed upon by the members of the Council.

5. Ad Hoc Working Groups

To implement its work plan, the Council may establish working groups, with participation from MTC staff, on an ad hoc basis.

6. Quorum Requirements

At least 50 percent plus one of the Council's appointed membership must be present to constitute a quorum and vote on issues. The Council can hold discussions in the absence of a quorum, but cannot vote.

7. Election of Council Chair and Vice Chair

The Council will have a chair and a vice-chair, to be elected by the council for a two-year term. Although Council officers may be reelected, regular rotation of these positions among the Council membership is strongly encouraged.

8. Public Meetings

All Council meetings and any ad hoc working group meetings will be noticed and open to the public.

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Attachment B
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**Metropolitan Transportation Commission
Policy Advisory Council
Term: January 2021 – December 2025**

| Advisor Name | Representing | County | Appointing Commissioner(s) |
|------------------------------|----------------------------------|---------------|---|
| Adina Levin | Environment | At-Large | Chair Pedroza and Vice Chair Josefowitz |
| Anne Olivia Eldred | Environment | At-Large | Chair Pedroza and Vice Chair Josefowitz |
| Carina Vinh Lieu | People of Color | Alameda | Dutra-Vernaci, Miley and Schaaf |
| Charley Lavery | Older Adult | San Mateo | Papan, Canepa |
| Chris Fitzgerald | Disabled | Santa Clara | Chavez, Abe-Koga, and Liccardo |
| Dwayne Hankerson | Disabled | Solano | Spering |
| Frank Welte | Disabled | Alameda | Dutra-Vernaci, Miley and Schaaf |
| Gabriela Yamilet Orantes | People of Color | Sonoma | Fleming, Rabbitt |
| Genay Markham | Environment | At-Large | Chair Pedroza and Vice Chair Josefowitz |
| Gerald Glaser | Older Adult | Sonoma | Fleming, Rabbitt |
| Howard Wong | Older Adult | San Francisco | Vice Chair Josefowitz, Ronen, Ahn |
| Ihaf Esuf | Economy | At-Large | Chair Haggerty and Vice Chair Pedroza |
| Michael Baldini | Low-Income/Environmental Justice | Napa | Chair Pedroza (for Napa County) |
| Pamela Campos | People of Color | San Mateo | Papan, Canepa |
| Phil Pierce | Environment | At-Large | Chair Pedroza and Vice Chair Josefowitz |
| Rachel Zack | Environment | At-Large | Chair Pedroza and Vice Chair Josefowitz |
| Randi Kinman | Low-Income/Environmental Justice | Santa Clara | Chavez, Abe-Koga, and Liccardo |
| Rodney Nickens | Economy | At-Large | Chair Pedroza and Vice Chair Josefowitz |
| Terrence (Terry) Keith Scott | Older Adult | Napa | Chair Pedroza (for Napa County) |
| Veda Florez | Older Adult | Marin | Connolly |
| Vinay Pimple | Disabled | Contra Costa | Glover, Worth |
| Walter Wilson | Economy | At-Large | Chair Haggerty and Vice Chair Pedroza |
| Wendi Kallins | Low-Income/Environmental Justice | Marin | Connolly |
| William Goodwin | People of Color | Contra Costa | Glover, Worth |
| Zachary Deutsch-Gross | Economy | At-Large | Chair Pedroza and Vice Chair Josefowitz |
| John Parker Jr. | People of Color | Solano | Spering |
| Zelly Lodin | Low-Income/Environmental Justice | San Francisco | Vice Chair Josefowitz and Ronen |

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Attachment C
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**Metropolitan Transportation Commission
Policy Advisory Council
Former Advisors and Their Replacements**

| Former Advisor | Time Served | Representing | Replaced By | Replaced On |
|-----------------------|-----------------------------|---------------------|------------------------------------|--------------------|
| Andrew Casteel | March 2010 – June 2010 | Environment | Sandi Galvez, Environment | February 23, 2011 |
| Ann Hancock | March 2010 – July 2010 | Environment | Tanya Narath, Environment | February 23, 2011 |
| Allison M. Hughes | March 2010 – September 2011 | Equity | Jim E. Blacksten, Equity | July 25, 2012 |
| Evelina Molina | March 2010 – February 2012 | Equity | Elizabeth A. Clary, Equity | July 25, 2012 |
| Cheryl O’Connor | March 2010 – February 2012 | Economy | Alan R. Talansky, Economy | July 25, 2012 |
| Carmen Rojas | March 2010 – November 2010 | Equity | Yokia Mason, Equity | February 23, 2011 |
| Abigail Thorne-Lyman | March 2010 – June 2010 | Environment | Tina King Neuhausel, Environment | February 23, 2011 |
| Dolores Jaquez | March 2010 – July 2013 | Equity | Elizabeth Clary, Equity | July 24, 2013 |
| Federico Lopez | March 2010 – July 2013 | Equity | Timothy Reeder, Equity | July 24, 2013 |
| Yokia Mason | February 2011 – July 2013 | Equity | Carlos Castellanos, Equity | July 24, 2013 |
| Tanya Narath | February 2011 – July 2013 | Environment | Chris Coursey, Environment | July 24, 2013 |
| Tina King Neuhausel | February 2011 – July 2013 | Environment | Linda Jeffrey Sailors, Environment | July 24, 2013 |
| Kendal Oku | March 2010 – July 2013 | Equity | Veda Florez, Equity | July 24, 2013 |
| Lori Reese-Brown | March 2010 – July 2013 | Equity | Richard Burnett, Equity | July 24, 2013 |
| Frank Robertson | March 2010 – July 2013 | Equity | Mark Nicholson, Equity | July 24, 2013 |
| Dolly Sandoval | March 2010 – July 2013 | Equity | Marie Marchese, Equity | July 24, 2013 |
| Egon Terplan | March 2010 – July 2013 | Environment | Benjamin Schweng, Environment | July 24, 2013 |
| Jack Gray | July 2013 – April 2014 | Economy | Cathleen Baker, Environment | July 23, 2014 |
| Marie Marchese | July 2013 – October 2013 | Equity | Harriet Wolf, Equity | November 19, 2014 |
| Mordechai Winter | July 2013 – June 2014 | Equity | Charles Kaufman, Equity | November 19, 2014 |
| Cathleen Baker | March 2010 – July 2014 | Equity | Shireen Malekafzali, Equity | November 19, 2014 |
| Chris Coursey | July 2013 – November 2014 | Environment | Cynthia Murray, Economy | March 25, 2015 |

| Former Advisor | Time Served | Representing | Replaced By | Replaced On |
|-----------------------|---------------------------------|---------------------|----------------------------------|--------------------|
| Tim Reeder | July 2013 – December 2014 | Equity | Michelle R. Hernandez, Equity | September 23, 2015 |
| Bena Chang | March 2010 – November 2014 | Economy | Scott Lane, Environment | September 23, 2015 |
| Joanne Busenbark | September 2013 – September 2015 | Equity | Sudhir Chaudhary, Equity | October 26, 2016 |
| Linda Jeffrey Sailors | July 2013 – May 2016 | Environment | Sydney Fang, Environment | October 26, 2016 |
| Gerald Rico | March 2010 – June 2016 | Equity | Cathleen Baker, Equity | October 26, 2016 |
| Sandi Galvez | February 2011 – June 2016 | Environment | Jonathan Fearn, Economy | October 26, 2016 |
| Cathleen Baker | July 2014 – October 2016 | Environment | Anna Lee, Environment | October 26, 2016 |
| Caroline Banuelos | March 2010 – October 2017 | Equity | Adrian Mendoza, Equity | October 25, 2017 |
| Naomi Armenta | March 2010 – October 2017 | Equity | Abigail Cochran, Equity | October 25, 2017 |
| Elizabeth A. Clary | July 2013 – October 2017 | Equity | Rick Coates, Equity | October 25, 2017 |
| Sydney Fang | October 2016 – October 2017 | Environment | Wendi Kallins, Environment | October 25, 2017 |
| Jonathan Fearn | October 2016 – October 2017 | Economy | Teddy Kÿ-Nam Miller, Economy | October 25, 2017 |
| Bob Glover | September 2013 – October 2017 | Economy | Matt Regan, Economy | October 25, 2017 |
| Charles Kaufman | November 2014 – October 2017 | Equity | Marc Madden, Equity | October 25, 2017 |
| Scott Lane | September 2015 – October 2017 | Environment | Corinne Winter, Environment | October 25, 2017 |
| Jerry Levine | July 2013 – October 2017 | Environment | Adina Levin, Environment | October 25, 2017 |
| Shireen Malekafzali | November 2014 – October 2017 | Equity | Daniel Saver, Equity | October 25, 2017 |
| Mark Nicholson | July 2013 – October 2017 | Equity | Rahmon Momoh, Equity | October 25, 2017 |
| Mike Pechner | July 2013 – October 2017 | Equity | Richard Burnett, Equity | October 25, 2017 |
| Alan R. Talansky | July 2012 – October 2017 | Economy | Patrick Wolff, Economy | October 25, 2017 |
| Harriet Wolf | November 2014 – October 2017 | Equity | Michael Lopez, Equity | October 25, 2017 |
| Richard Burnett | March 2010 – October 2017 | Equity | K. Patrice Williams, Equity | October 25, 2017 |
| Wil Din | September 2013 – October 2017 | Equity | Jerri Diep, Equity | October 25, 2017 |
| Corinne Winter | October 2017 – December 2018 | Environment | Anne Olivia Eldred, Environment | April 24, 2019 |
| Jerri Diep | October 2017 – January 2019 | Equity | Daisy Ozim, Equity | July 24, 2019 |
| Sudhir Chaudhary | October 2017 – March 2019 | Equity | Terry Scott, Equity | February 26, 2020 |
| Matt Regan | October 2017 – July 2018 | Economy | Bob Glover, Economy | February 26, 2020 |
| Teddy Kÿ-Nam Miller | October 2017 – July 2019 | Economy | Christina Gotuaco, Economy | February 26, 2020 |
| Patrick Wolff | October 2017 – October 2019 | Economy | Walter Wilson, Economy | February 26, 2020 |
| Daniel Saver | October 2017 – December 2019 | Equity | Pamela Campos, Equity | January 12, 2022 |
| Jim E. Blacksten | July 2012 – July 2020 | Equity | Frank Welte, Equity | March 24, 2021 |
| Cathleen Baker | October 2016 – July 2019 | Equity | Michael Baldini, Equity | February 26, 2020 |
| K. Patrice Williams | October 2017 – June 2020 | Equity | Benjamin Edokpayi, Equity | January 12, 2022 |
| Daisy Ozim | July 2019 – December 2020 | Equity | Christina Gotuaco, Equity | January 12, 2022 |
| Abigail Cochran | October 2017 – August 2021 | Equity | Howard Wong, Equity | January 12, 2022 |
| Adrian Mendoza | October 2017 – December 2021 | Equity | Gabriela Yamilet Orantes, Equity | January 12, 2022 |
| Anna Lee | October 2016 – March 2020 | Environment | Genay Markham, Environment | January 12, 2022 |

| Former Advisor | Time Served | Representing | Replaced By | Replaced On |
|-----------------------|--------------------------------|---------------------|----------------------------|--------------------|
| Bob Glover | February 2020 – December 2021 | Economy | Ilaf Esuf, Economy | January 12, 2022 |
| Carlos Castellanos | 2007 – December 2021 | Equity | Carina Vinh Lieu | January 12, 2022 |
| Cynthia Murray | March 2015 – December 2021 | Economy | Rodney K. Nickens, Economy | January 12, 2022 |
| Marc Madden | October 2017 – December 2021 | Equity | Phil Pierce, Environment | January 12, 2022 |
| Michael Lopez | October 2017 – December 2021 | Equity | Chris Fitzgerald, Equity | January 12, 2022 |
| Michelle Hernandez | Sept. 2015 – December 2021 | Equity | Vinay Pimple, Equity | January 12, 2022 |
| Rahmon Momoh | October 2017 – December 2021 | Equity | William Goodwin, Equity | January 12, 2022 |
| Richard Burnett | March 2010 – December 2021 | Equity | Dwayne Hankerson, Equity | January 12, 2022 |
| Rick Coates | October 2017 – December 2021 | Equity | Gerald Glaser, Equity | January 12, 2022 |
| Terry Scott | February 2020 – December 2021 | Equity | Hans Korve, Equity | March 23, 2022 |
| Benjamin Schweng | July 2013 – December 2021 | Environment | Rachel Zack, Environment | January 12, 2022 |
| Hans Korve | n/a | Equity | Terry Scott, Equity | April 13, 2022 |
| Benjamin Edokpayi | January 2022 – April 2022 | Equity | John Parker Jr., Equity | July 27, 2022 |
| Christina Gotuaco | February 2020 – September 2022 | Equity | Zelly Lodin, Environment | October 26, 2022 |
| Richard Hedges | July 2003 – February 2023 | Equity | Charley Lavery, Equity | March 22, 2023 |