



Metropolitan Transportation Commission

101 Eighth Street,
Joseph P. Bort
MetroCenter
Oakland, CA

Meeting Agenda

Administration Committee

Committee Members:

Adrienne J. Tissier, Chair David Campos, Vice Chair

Jason Baker, Tom Bates, Federal D. Glover,

Mark Luce, Libby Schaaf,

Scott Wiener, Amy Rein Worth

Non-Voting Member: Bijan Sartipi

Wednesday, March 9, 2016

9:35 AM

Lawrence D. Dahms Auditorium

This meeting is scheduled to be audiocast live on the Metropolitan Transportation Commission's Web site: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:30 a.m. or immediately following the 9:30 a.m. Bay Area Toll Authority Oversight Committee meeting.

1. Roll Call/Confirm Quorum

Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

2. Consent Calendar

- 2a. [15-1310](#) Minutes of the February 10, 2016 meeting.

Action: Committee Approval

Attachments: [2a_02-10-2016_Admin_Draft_Minutes.pdf](#)

- 2b. [15-1311](#) Investment Report for January 2016

Action: Information

Presenter: Susan Woo

Attachments: [2b_Jan'2016_Investment_Report.pdf](#)

- 2c. [15-1312](#) MTC Financial Statements for January 2016

Action: Information

Presenter: Eva Sun

Attachments: [2c_January'2016_Financial_Statement.pdf](#)

- 2d. [15-1313](#) Contract - Travel Model Demand Development: Resource Systems Group (\$205,000)

Action: Committee Approval

Presenter: David Ory

Attachments: [2d Contract-ResourceSystemsGroup.pdf](#)

3. Approval

- 3a. [15-1325](#) Contract - Transportation Research and Workforce/Leadership Development: Mineta Transportation Institute (\$250,000)

Action: Committee Approval

Presenter: Alix Bockelman

Attachments: [3a Contract-Mineta Transp Institute.pdf](#)

4. Information

- 4a. [15-1314](#) Monthly Travel Report for January 2016

Action: Information

Presenter: Eva Sun

Attachments: [4a Jan'2016 Travel Report.pdf](#)

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on April 13, 2016 at 9:35 a.m. in the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 510.817.5757 or 510.810.5769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章：MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 510.817.5757 或 510.817.5769 TDD / TTY。我們要求您在三個工作日告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 510.817.5757 o al 510.817.5769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.