



**R A F C**  
**R E G I O N A L**  
**A D M I N I S T R A T I V E**  
**F A C I L I T Y**  
**C O R P O R A T I O N**

**REGIONAL ADMINISTRATIVE FACILITY CORPORATION  
 BOARD OF DIRECTORS MEETING**

**April 3, 2017**

**Bay Area Metro Center**

**375 Beale Street, Ohlone Conference Room, First Floor**

**1:00 p.m. – 2:00 p.m.**

**B A Y A R E A**  
**M E T R O C E N T E R**  
 375 BEALE STREET  
 SAN FRANCISCO, CA  
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**ACTION  
 RECOMMENDED**

1. Confirm Quorum
  - a. Delegation of Andrew Fremier as Acting Chair\*
2. Consent Calendar
  - a. Minutes of January 27, 2017 Meeting\* Approval
3. Project Manager’s Report\* (Robert Hoffman) Information  
 MetroCenter Facility Systems and Services
4. Updated Strategic Planning Efforts Affecting the Joseph P. Bort MetroCenter\* (Teri Green) Information  
*The RAFC Board will be presented with information on the status of the prospective sale of MTC and ABAG’s Interests.*
5. Contract: Cushman & Wakefield of California, Inc. – Property Management Services\* (Teri Green) Approval

Property Management Fee:	\$105,000
One-time Set-up Costs:	\$ 10,000
Staff Costs:	\$324,000

*The RAFC Board will be asked to authorize the RAFC President or his designee to execute a sole source contract with Cushman Wakefield of California, Inc. to provide property management services for a one year transition period.*
6. Purchase Order Amendment: Customized Janitorial, Inc. – Janitorial Services\* (Teri Green) Approval  
*The RAFC Board will be asked to authorize the RAFC President or his designee to execute a \$50,000 amendment for FY 2016-17.*
7. Purchase Order Amendment: ABC Security, Inc. – Security Services\* (Teri Green) Approval  
*The RAFC Board will be asked to authorize the RAFC President or his designee to execute a \$50,000 amendment for FY 2016-17.*
8. Public Comment / Other Business
9. Adjournment / Next Meeting

The next meeting of the Regional Administrative Facility Corporation will be duly noticed

Metropolitan  
 Transportation  
 Commission  
**Steve Heminger**  
 President

Association of  
 Bay Area Governments  
**Brad Paul**  
 Vice-President

San Francisco  
 Bay Area Rapid Transit  
 District  
**Grace Crunican**  
 Secretary-Treasurer

San Francisco  
 Bay Area Rapid Transit  
 District  
**Sean Brooks**  
 Assistant  
 Secretary-Treasurer

\*Attachment sent to Board of Directors, key staff and others as appropriate. Copies will be available at the meeting.

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\*\*All items on the agenda are subject to action and/or change by the Board. Actions recommended by staff are subject to change by the Board.

**Quorum:** A quorum of this committee shall be a majority of its regular voting members (2).

**Public Comment:** The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** RAFC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Título VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.