|  |
| --- |
| **Basic Project Information** |
| **Project Name:** | *Project name* |
| **Project Sponsor:** | *Project sponsor* |
| **Sponsor Contact Information:**  | *Contact name* |
| *Contact phone* |
| *Contact email* |
| **Project Location:**  | *Project location* |
| **Brief Project Description:** Please limit to 100 word maximum | *Project description* |
| **Program Focus Areas & Evaluation Criteria** |
| **Program Focus Areas:**  | Identify the type of project to be completed. Select all that apply:[ ]  Quick-build bicycle and/or pedestrian improvement[ ]  Quick-build transit improvement[ ]  Bike share enhancement[ ]  Bicycle and/or pedestrian safety improvement [ ]  Local safe & seamless mobility improvement[ ]  Safe & seamless mobility improvement in a corridor | [ ]  Improved connections to transit[ ]  Programming to support safe and seamless mobility[ ]  CTA planning or programming to support safe and seamless mobility [ ]  Other project type consistent with the Blue-Ribbon Transit Recovery Task Force or the Partnership Board’s Connected Mobility Framework |
| **Priority Planning Areas:**  | Identify the location of the project to be completed in relation to the following prioritized geographies. Select all that apply:[ ]  Priority Development Area (PDA)[ ]  Transit Priority Area (TPA)[ ]  Community of Concern (COC)[ ]  Community Air Risk Evaluation (CARE) community [ ]  Other project area – for a project that is not located in the above areas, please describe how this project advances safe and seamless mobility for populations that are low-income or that have been historically-disadvantaged *Describe how project located outside of a PDA, TPA, COC, or CARE advances equitable mobility*  |
| **Connected Mobility Framework:** Please limit to 200 word maximum | Describe how the project aligns with the values & goals of the Partnership Board’s Connected Mobility Framework:*Project alignment with Connected Mobility Framework* |
| **Community Engagement & Planning Processes:** Please limit to 200 word maximum | Describe the community outreach that has been completed related to this project, and also reference any local or regional plans in which this project is included (e.g. community-based transportation plan, station area or specific plans, bicycle or pedestrian plans, etc.): *Community engagement & planning processes*Describe the outreach that has been completed with transit operators to ensure the project does not conflict with existing or planned transit service:*Coordination and outreach with transit operators* |
| **Transit Connectivity:** Please limit to 100 word maximum | Describe how this project addresses a gap in transit connectivity, particularly in areas significantly impacted from pandemic:*Transit connectivity* |
| **Project Partnerships:** Indicate if project is anticipated to be co-nominated by MTC | Describe any partnerships in place for this project (jurisdictions, CTAs, transit agencies, community groups, etc.):*Project partnerships*[ ]  Project is co-nominated by MTC. |
| **Project Readiness:**Please limit to 100 word maximum | Describe the readiness of the project, including right-of-way impacts, the type of environmental document/clearance required, and consistency with Plan Bay Area 2040. *Project readiness, right-of-way, environment* If the project touches Caltrans right-of-way, include the status and timeline of the necessary Caltrans approvals and documents, the status and timeline of Caltrans requirements, and approvals such as planning documents (PSR or equivalent) environmental approval, encroachment permit. Also, include a statement of Caltrans’ level of support for the project.*Caltrans approvals status and timeline; level of support*  |
| **Deliverability:**Please limit to 200 word maximum, or include as attachment | Describe the project’s timeline and status, as well as the sponsor’s ability to meet the September 30, 2022 obligation deadline. *Project timeline, status, and obligation deadline* Identify any known risks to the project schedule, and how the CTA and project sponsor will mitigate and respond to those risks. *Project risks and mitigation strategies*Describe the sponsor’s ability to meet state and federal requirements after fund obligation. Include confirmation of ability to award within 6 months of obligation and a discussion of the agency’s delivery history for federal funds; note any documented internal processes in place to ensure full adherence to invoicing and timely use of funds policies, and describe CTA’s role in delivery and monitoring. *Project sponsor ability to meet delivery and monitoring requirements* |
| **Fund exchange:** | [ ]  Project involves a local fund exchange. If yes, please describe. Clarify which project will receive federal funds directly, which project will receive non-federal funds, and the timing of both projects. *Fund exchange description* |
| **Grant minimum:** | [ ]  Project does not meet the minimum grant size requirement. If yes, describe why an exception to this requirement should be considered. *Exception request to minimum grant size* |
| **Supplanting of existing funds:** | [ ]  Grant funds would supplant existing funds previously programmed to the project. If yes, describe why an exception to this requirement should be considered. If funds are requested to address a funding shortfall on a project due to reduced local revenues, describe how the county and/or local jurisdiction(s) determined which projects should be prioritized for the use of the remaining local revenues. Response should demonstrate why the project should be prioritized for regional funding if it was not the highest priority for local funding. *Exception request to fund supplanting requirement* |
| **Toll credit request:** | [ ]  Toll credits are requested; no local match is provided. *Notes on toll credit request, optional* |

|  |
| --- |
| **Project Cost & Funding** |

**Project Cost & Status:**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Fund Source by Phase** | **Project Status by Phase** |
| **Phase** | **Total Cost** | **Safe & Seamless****(Grant Request)** | **Other Funds**  | **% Complete** |
| Planning/ Conceptual  | $  | $  | $  | Fund source; notes | % complete |
| Environmental Studies (PA&ED) | $  | $  | $  | Fund source; notes | % complete |
| Design Engineering (PS&E) | $  | $  | $  | Fund source; notes | % complete |
| Right-of-way | $  | $  | $  | Fund source; notes | % complete |
| Construction | $  | $  | $  | Fund source; notes | % complete |
| **Total** | **$**  | **$**  | **$**  |  |  |

**Project Investment by Mode:**

|  |  |
| --- | --- |
| **Mode** | **Share of project investment** |
| Auto  | %  |
| Transit | % |
| Bicycle/Pedestrian | % |
| Other | % |
| **Total** | **100%** |