
Welcome

We will begin shortly

- You are automatically muted
- Video is disabled
- Please use the chat or Q&A feature for any questions throughout the presentation
- Today's presentation material is available to download at: <https://mtcdrive.box.com/s/sik686at6a9vsht4xl7t2j8o3mm0kkig>



2025 Active Transportation Program Cycle 7 Program Overview

Karl Anderson

Metropolitan Transportation Commission

ATP Workshop

Webinar

April 23, 2024



Outline

- **MTC, CTC, and Caltrans Staff Introductions**
- **Program Overview & History**
- **ATP Cycle 7 Guidelines**
- **Applications**
- **Quick Build Pilot Program**
- **Tips, Scoring, and Evaluation**
- **Project Delivery**
- **Summary**
- **Contacts & Resources**



OVERVIEW & HISTORY



ATP: Overview of Program

- About \$320 million per year
 - 50% to State for Statewide Program (Caltrans/CTC)
 - 40% to 10 large Metropolitan Planning Organizations (MPOs)
 - 10% to Small Urban/Rural (Bay Area ineligible to compete)
 - SB1 (2017) Provides \$100M per year of the \$220M available statewide
 - IIJA increased funding for the ATP
- MTC is the MPO for the 9-county Bay Area



Summary of Previous ATP Cycles

Program	Adoption Year	Bay Area Amount Awarded (\$Ms)			
		State	% of State	Regional	Total
Cycle 1	Late 2014	\$ 26	14%	\$ 31	\$ 57
Cycle 2	Late 2015	\$ 20	11%	\$ 30	\$ 50
Cycle 3	Late 2016	\$ 32	24%	\$ 22	\$ 54
Cycle 3 Augmentation	Mid 2017	\$ 10	10%	\$ 16	\$ 26
Cycle 4	Late 2018	\$ 12	5%	\$ 37	\$ 49
Cycle 5	Early 2021	\$ 53	21%	\$ 37	\$ 90
Cycle 6	Early 2023	\$ 88	10%	\$ 143	\$ 231
Totals		\$241	12%	\$ 316	\$ 557



General Tips for Cycle 7

➤ **Successful Project Types (Generally)**

- Highly effective/cost-benefit projects
 - Gap closures
 - Safety improvements
 - Hybrid Infrastructure and Non-Infrastructure
 - Complete streets
- Projects benefiting Disadvantaged Communities (DACs)
 - Doesn't necessarily have to be in a DAC!
- Safe Routes to School projects
- Projects that tell a great story:
 - Projects with robust community engagement
 - Projects with scope and project elements requested by the community
 - Projects that will significantly improve the ease and accessibility of the community
- Projects that include CBO or advocacy organization input

General Tips for Cycle 7 (Cont.)

Disadvantaged Communities

- Calculate which DAC measure is the most “severe”
- Consider Free & Reduced Lunch Meal Program to qualify as a DAC
- Consider MTC’s Equity Priority Communities to meet DAC requirements if the project doesn’t qualify for others
- Consider the “Other” category and use locally relevant data

Application

- Pursue Technical Assistance programs
- Ensure the application addresses ALL questions. Proofread!
- Read the scoring rubric. Every point counts
 - Last statewide evaluation – lowest awarded project scored a 89/100
- Backup documentation: photos, data, maps, outreach material
 - Illustrate the need and make it easy for the evaluators to understand the impact of your project.



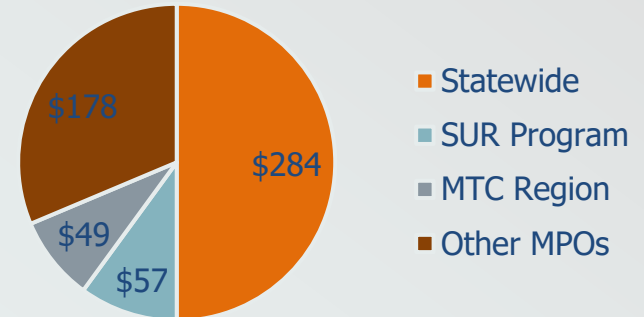
ATP CYCLE 7 GUIDELINES



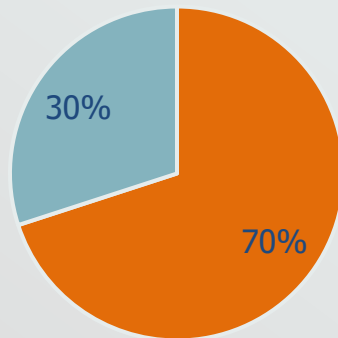
ATP Cycle 7 Funding Distribution



Available Funding (\$M)

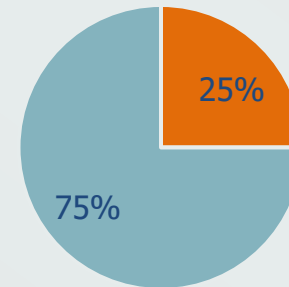


Color of Funds



■ Federal ■ State

Disadvantaged Communities Target



■ Minimum DACs ■ Anywhere

ATP Schedule: Overview

<u>Date</u>	<u>Action</u>
June 17, 2024 (55 days away!)	ATP Applications due: Statewide to Caltrans + Regional to MTC
November 1, 2024	Statewide ATP staff recommendations
December 5, 2024	Adoption of Statewide ATP & Quick Build Projects
January 2, 2025	Regional MTC ATP Staff Recommendations
January 22, 2025	MTC Adoption of Regional Projects
June 26, 2025	CTC Approval of Regional MTC ATP

ATP Guideline Changes – Statewide Program

➤ Statewide Guidelines – New for ATP Cycle 7

- New Online Application Format
 - 2025 Active Transportation Program Application Portal
- Additional DAC metrics, new federal tools
 - Climate and Economic Justice Screening Tool
 - Equitable Transportation Community Explorer
- Maintained Project Size Thresholds
 - Large: projects with a total project cost greater than \$10 million
 - Medium: projects with a total project cost between \$3.5 and \$10 million
 - Small: projects with a total project cost less than \$3.5 million
 - Non-Infrastructure: no changes
 - Plans: no changes
- Quick-build Pilot Program Phase 3
 - Up to \$7M for quick-build projects, Appendix D in ATP Guidelines



ATP Guidelines – Statewide

➤ Statewide Guidelines – Reminders

- 5 Different Point Structures
- All project phases must be fully funded unless your project is in the large infrastructure project category
- Reminder! State programs have *four* project phases:
 - Project Approval & Environmental Document (PA&ED), in order to allocate PS&E, ROW, and CON funds, you must have an approved CEQA document, and NEPA if necessary.
 - Final Design (PS&E), the PS&E phase is different than the federal “Preliminary Engineering” (PE) phase and should not be confused.
 - Right-of-Way (R/W)
 - Construction (CON)



ATP Guidelines – Statewide Cont.

➤ Statewide Guidelines – Cycle 7 Highlights

- DAC Point Structure remains the same
- Local Match*: no match required, up to 5 points for leveraging for Medium and Large Infrastructure projects
- Plans: Up to 2% of the program may be used for Active Transportation Plans in DACs
- Phasing Flexibility: Able to transfer allocated funds from earlier phases to later phases (with limitations)
- Engineer Certification and review of cost/scope/schedule is required
- Application must meet Caltrans Project Study Report (PSR) Equivalency Standards
 - Caltrans PSR Presentation & Workshop Recording

* See Regional Guidelines – local match still required for some projects



State ATP Application Changes

➤ **Statewide Application – Continued for ATP Cycle 7**

- All applicants should be prepared to discuss:
 - A project's location near a large/busy roadway
 - The project's ability to accommodate all users, especially older adults and persons with disabilities
 - Anti-displacement strategies to mitigate any potential displacement from ATP investments

- Large applicants should be prepared to discuss or show:
 - The project is included in an approved plan
 - The project's connection to housing
 - Be prepared to highlight connections to existing and planned affordable housing and discuss how the project will advance local transportation and land use goals.

ATP Guidelines – Regional

➤ MTC Guidelines – Cycle 7 Highlights

- Equity Priority Communities: Use *latest* EPC data (2014-2018 ACS) as DAC to meet minimum 25%
- Local Match: Still required at 11.47%, with waivers for:
 - SRTS projects
 - Non-infrastructure projects
 - Projects benefiting COCs
 - If pre-construction was fully funded locally
- A scalability plan is required for applications requesting more than \$10M
 - A smaller segment of the project may be selected for funding if there is not enough funding available for the full request.
- Disadvantaged Communities, 10 points distributed as:
 - 6 points for state question
 - 2 points for project’s identification in a Community-Based Transportation Plan (CBTP) or similar
 - 2 points for Vision Zero or Bike and Pedestrian Safety Plan or Policy



ATP Guidelines – Regional Cont.

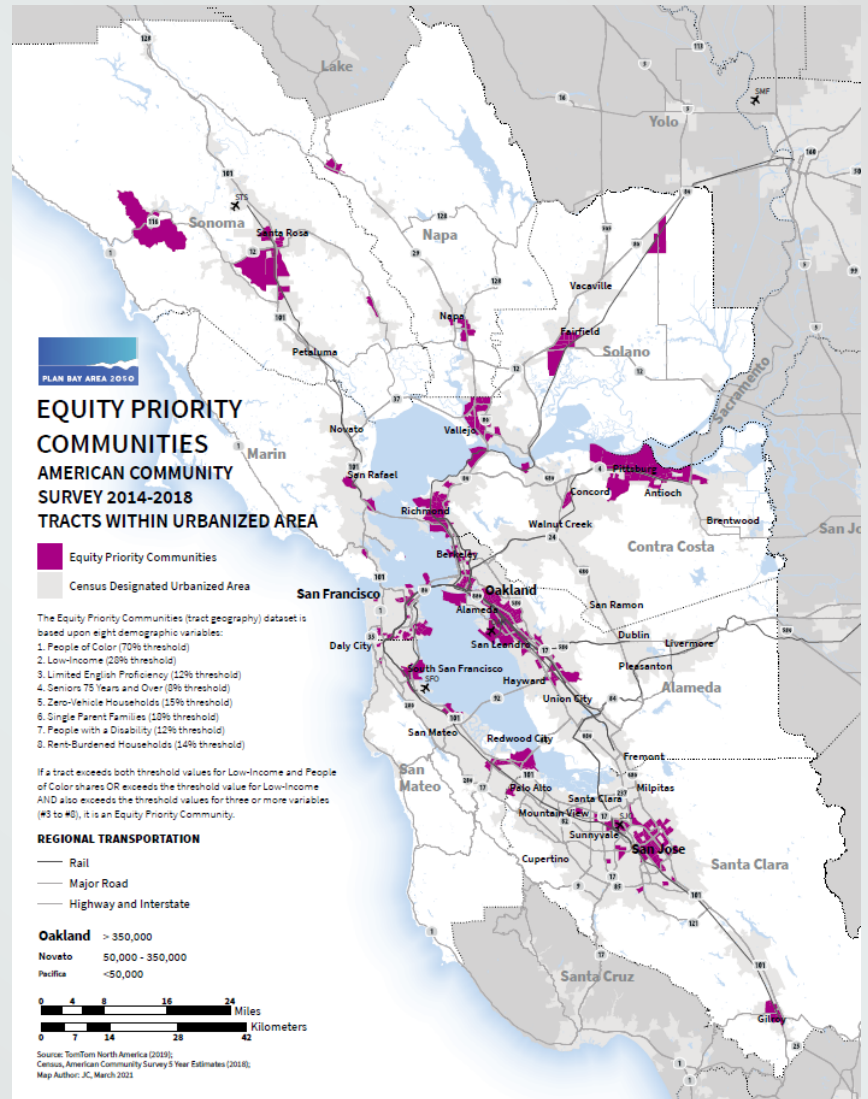
➤ MTC Guidelines – Cycle 7 Highlights

- Screening criteria to be eligible for the Regional ATP:
 - OBAG 3 Housing Element and Complete Streets Policies
 - Transit Agency Coordination
- Supplemental Application: Applicants must submit both Statewide Application and Regional Supplemental Application
- Additional Criteria
 - Regional Priorities (7 points – reviewed by MTC Planning & Programming Staff)
 - Completion of Environmental Document (with exceptions, 3 points)
 - Countywide Plans/Goals Consistency, Deliverability (0 to -3 points)
- All Other Statewide Guidelines Apply

MTC's Equity Priority Communities

- If the project area doesn't qualify for other DAC metrics, consider MTC's EPC definition
- EPC Definition updated with the latest 2014-2018 American Community Survey 5-year Estimates
- Map of current EPC areas stratified by severity is available at:
 - [Online Map](#)

- A maximum of 7/10 points are available for applicants that use MTC's EPC measure to qualify, regardless of severity



ATP CYCLE 7 APPLICATIONS



ATP Schedule: Overview

<u>Date</u>	<u>Action</u>
June 17, 2024 (55 days away!)	ATP Applications due: Statewide to Caltrans + Regional to MTC
November 1, 2024	Statewide ATP staff recommendations
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June 26, 2025	CTC Approval of Regional MTC ATP

Application Overview

➤ **June 17: All applications are due**

- State ATP, Quick-Builds, and Regional Supplemental
- Must submit applications to both Caltrans (Statewide) and MTC (Regional) to be considered for both pots

➤ **Statewide Application**

- Online application – 5 application types
- 1 electronic application

➤ **Quick-Build Application**

- Online application
- 1 electronic application

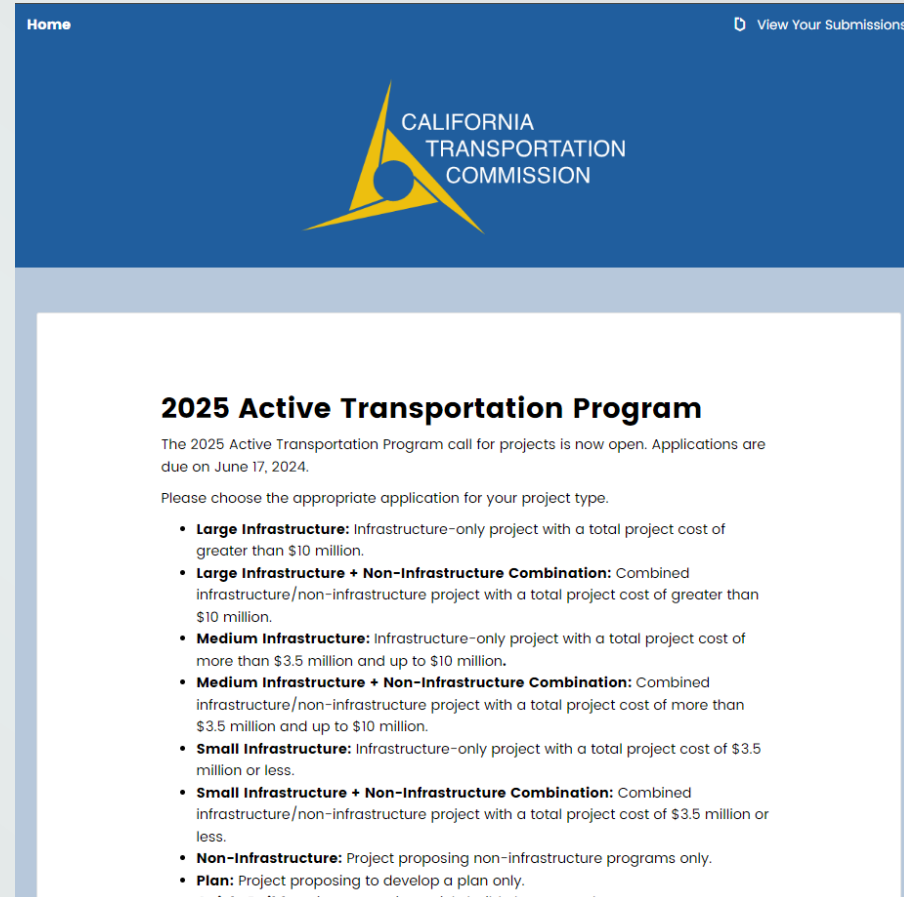
➤ **Regional Application**

- Base: Statewide Application Supplemental Regional Application required in addition to Statewide Application
- 1 Electronic copy of both the state and regional applications (MTC Staff will receive a copy from the CTC)
- Online application




Online Statewide Application

- Available at CTC's ATP website:
 - <https://catc.submittable.com/submit>
- Additional Resources for the Application are available on CTC's website:
 - <https://catc.ca.gov/programs/active-transportation-program>
 - Including
 - Application Checklist
 - Application FAQ
 - Questions for all application types
 - Scoring Rubrics
- Ability to attach maps and images to online application



Home View Your Submissions


CALIFORNIA
TRANSPORTATION
COMMISSION

2025 Active Transportation Program

The 2025 Active Transportation Program call for projects is now open. Applications are due on June 17, 2024.

Please choose the appropriate application for your project type.

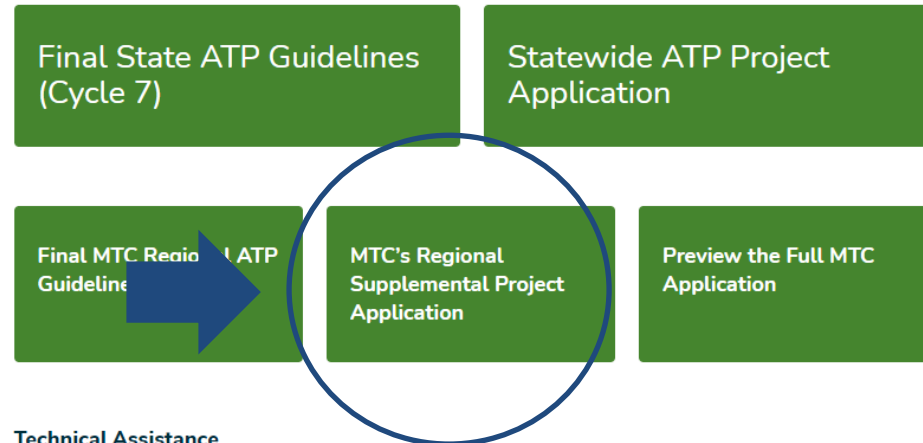
- **Large Infrastructure:** Infrastructure-only project with a total project cost of greater than \$10 million.
- **Large Infrastructure + Non-Infrastructure Combination:** Combined infrastructure/non-infrastructure project with a total project cost of greater than \$10 million.
- **Medium Infrastructure:** Infrastructure-only project with a total project cost of more than \$3.5 million and up to \$10 million.
- **Medium Infrastructure + Non-Infrastructure Combination:** Combined infrastructure/non-infrastructure project with a total project cost of more than \$3.5 million and up to \$10 million.
- **Small Infrastructure:** Infrastructure-only project with a total project cost of \$3.5 million or less.
- **Small Infrastructure + Non-Infrastructure Combination:** Combined infrastructure/non-infrastructure project with a total project cost of \$3.5 million or less.
- **Non-Infrastructure:** Project proposing non-infrastructure programs only.
- **Plan:** Project proposing to develop a plan only.

Regional ATP Application

visit catc.ca.gov

The next funding opportunity from ATP is now available. The California Transportation Commission approved the final statewide and MTC's regional guidelines for ATP Cycle 7 in March 2024, with the Call for Projects released shortly thereafter. Cycle 7 covers fiscal years 2025/26 through 2028/29. Approximately \$284 million will be available in the statewide component and \$49 million in MTC's regional component. The deadline for applications is June 17, 2024.

Interested applicants for 2025 ATP Cycle 7 funds should review the materials and applications below.



Technical Assistance

To support Bay Area jurisdictions for ATP Cycle 7, MTC and our technical assistance program consultant can review and provide feedback on your final draft application. If you are interested, please send a copy of your draft application to [Karl Anderson](mailto:Karl.Anderson@mtc.ca.gov) by May 27, 2024. MTC and the technical assistance consultant will provide comments on a first come, first served basis through June 14, 2024.

Applicant Workshop

MTC staff will host a virtual Regional Applicant Workshop to share the latest program and application information on April 23, 2024 from 2-3:30 p.m. Please [register for the webinar](#).

Supplemental Regional Application

- Required in addition to Statewide Application
- Available at MTC's ATP website:
<https://mtc.ca.gov/atp>
- Supplemental Regional application includes questions on:
 - Benefit to Equity Priority Communities
 - Community-Based Transportation Plans
 - Vision Zero Policy or Bike/Ped Safety Policy/Plan
 - Consistency with Regional Priorities & Planning Efforts
- Full Application Package requirements for Regional ATP is listed on last page of the application and Cycle 7 Regional ATP Guidelines (see link above)

2025 Regional Active Transportation Program Cycle 7 Supplemental Application

ATP Cycle 7 Supplemental Project Application

In addition to the [Statewide ATP Application](#), applicants applying for regional competitive ATP funds must include answers to these supplemental questions to be eligible for regional ATP funds. A complete application must also include:

- A cover letter on agency letterhead signed by the applicant's Chief Executive Officer or other officer authorized by the applicant's governing board
- A PDF copy of the electronic project programming request (ePPR) form
- A copy of the complete streets checklist

All applications considered by MTC must also have been submitted through the statewide competitive program using the electronic application and be received by MTC no later than June 17, 2024. Additional information on the MTC regional competitive ATP is available at mtc.ca.gov/atp.

A full preview of the application is available here: <https://mtc.ca.gov/digital-library/5029667-preview-regional-supplemental-project-application>

PROJECT INFORMATION

* Applicant Agency

* Applicant Contact Email

* Project Title

* ATP Amount Requested

* Total Project Cost

MTC Technical Assistance Program

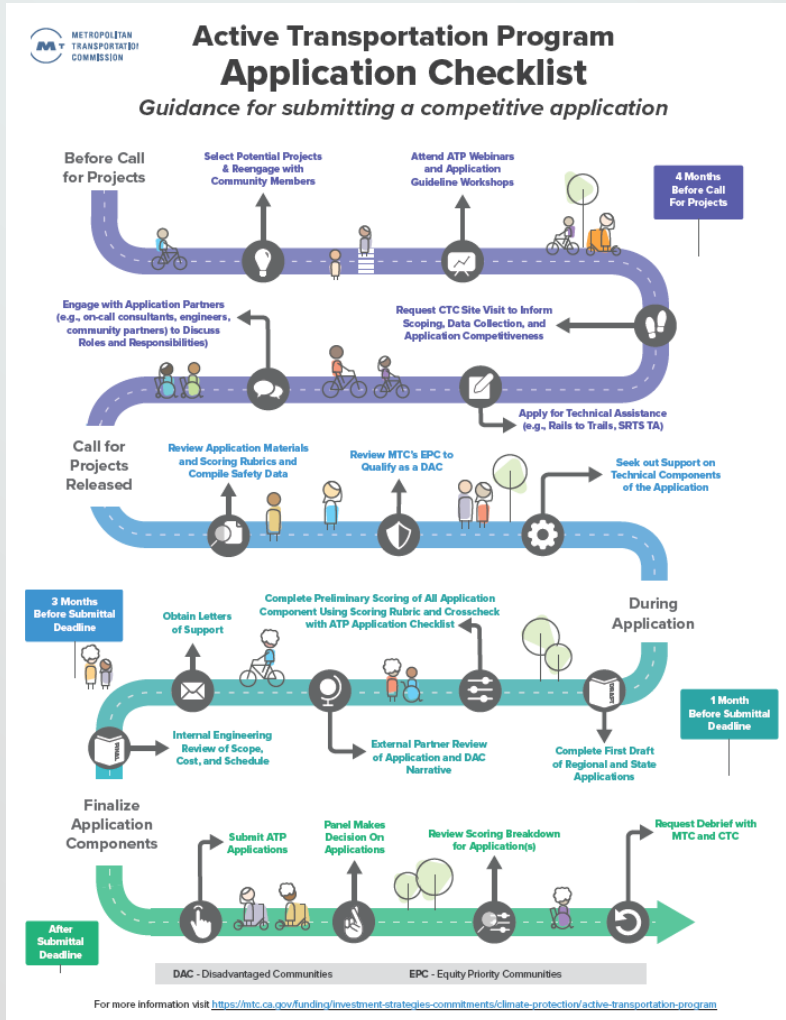
➤ MTC Quick Resources

- [Active Transportation Program Application Checklist](#)
- [MTC Bay Area Best Practices](#)

➤ Application Review

- To better support Bay Area jurisdictions for ATP Cycle 7, MTC and our technical assistance program consultant are happy to offer to review and provide feedback on your final draft application.
- If you are interested, please send me a copy of your draft application by May 27.
- MTC and the technical assistance consultant will provide comments on a **first come, first served basis through June 14.**

MTC Technical Assistance Program



[Timeline Link](https://mtc.ca.gov/funding/investment-strategies-commitments/climate-protection/active-transportation-program)

MTC Bay Area Best Practices

Start the Application Process Early

Developing a high-scoring application requires time and methodical preparation. Aim to have preliminary application materials, such as letters of support, disadvantaged community analysis results, crash data, and a checklist of application materials ready in advance. Coordinate with external partners (e.g., local advocacy organizations, consultants, stakeholders who can provide letters of support, and other public agencies) early in the application process to ensure all application materials are submitted on time. Agencies should participate in CTC Guideline Development Workshops for the latest information and policy updates.

Develop Compelling Narratives Focused on Communities

Ideally, the primary focus during the application process is to refine responses to application questions and develop compelling narratives that tell the story about the people and communities your project will impact. Be able to speak to the community's desire for the project, ongoing support, and their involvement in scoping and design. Highlighting the potential benefits the project brings to the community makes for a more competitive application.

Reach Out to Advocacy Groups

The Bay Area is home to numerous transportation equity and pedestrian and bicycle advocacy groups such as Bike East Bay, Transform (Regional), Silicon Valley Bike Coalition, SF Bike Coalition & Walk SF, Napa Valley Bike Coalition, Sonoma Valley Bike Coalition, and the Marin County Bike Coalition. Make it a priority to collaborate with local advocacy groups throughout the development of your project and during the application process. Many Bay Area organizations have a wealth of knowledge and experience in project scoping, community engagement, and data collection that can improve applications. Reach out to MTC staff for a complete list of community-based organizations and advocacy groups in your area.

Tell Your Bay Area DAC Story

Create a clear and compelling narrative that demonstrates your project's direct, meaningful, and assured benefit to disadvantaged communities. Use different data sources and approaches, such as MTC's EPCs. Highlight how closing the gap or improving connectivity directly meets a clearly defined community need. Consider analyzing needs from multiple perspectives, like housing affordability or environmental justice, and draw connections to other needs dependent on transportation. Also, consider the direct benefits to disadvantaged groups who may live outside of but travel through the study area.

Seek Out Technical Assistance

Whether through MTC's ATP technical assistance program, other grant programs (e.g., Safe Routes National Partnership), or working with a consultant, seek out technical assistance several months before the application is released. Consider project size and complexity, experience in prior application cycles, staff availability, and internal resources when determining the appropriate form of technical assistance. At a minimum, attend CTC and MTC-hosted workshops and have someone from outside your agency who is familiar with the Bay Area, ATP, and application process review and provide feedback on your application, as an evaluator would.

Work Closely with CTC and MTC

CTC and MTC are invaluable partners who can provide guidance and support throughout the application process. Consider requesting a site visit with CTC staff to get direct feedback on project siting, design, and strategies for data collection. Consult with MTC on your project idea. Seek out a debrief meeting with CTC and MTC staff at the end of the application cycle. Debriefs are particularly helpful for understanding gaps in the application and potential adjustments to project scoping that can strengthen an application and one's approach in subsequent application cycles.

Legend:

- ATP - Active Transportation Program
- CTC - California Transportation Commission
- DAC - Disadvantaged Communities
- EPC - Equity Priority Communities
- MTC - Metropolitan Transportation Commission
- SRTS - Safe Routes to School

For more information visit <https://mtc.ca.gov/funding/investment-strategies-commitments/climate-protection/active-transportation-program>

[Best Practices Link](https://mtc.ca.gov/funding/investment-strategies-commitments/climate-protection/active-transportation-program)

Additional Technical Assistance

➤ **Caltrans ATP Webpage**

- [Caltrans PSR Equivalency Presentation](#)

➤ **ATRC Webpage**

- [ATP Webpage](#)
- [Technical Assistance](#)
- [Training](#)
- [Application Tools](#)

➤ **SRTS Partnership**

- [California's Active Transportation Program: A Step-By-Step Guide to the Application Process](#)
- Webinar Series:
 - [California's Active Transportation Program: Focus on the Plan Application](#) (7/19/2021)
 - [Ensuring the Sustainability of your Non-Infrastructure Program](#) (3/1/2022)

QUICK-BUILD PILOT PROGRAM



ATP Quick-Build Pilot Program

➤ What is Quick-Build?

- Quick-build projects are interim capital improvement projects that further the goals of the ATP
- These projects require minor construction activities and are typically built with durable, low to moderate cost materials, and last from one year to five years



Oakland, CA

ATP Quick-Build Pilot Program

- For the 2025 ATP, the State will continue the pilot program for quick-build projects
- The CTC anticipates dedicating a maximum of \$7M to quick-build projects
- Quick-build applicants will use a smaller application
 - The application is also due June 17, 2024.
- The CTC may select several quick-build projects, or none
- For more information and application material please refer to Appendix D in the **Statewide ATP Guidelines**
- MTC Resources: **Quick-Build Projects**
- Applicants must schedule a pre application meeting with CTC staff before May 17, 2024 to be eligible in the quick build program.



– Email: Beverley.Newman-Burckhard@catc.ca.gov or Elika.Changizi@catc.ca.gov

TIPS, SCORING, AND EVALUATION



Tips

- Demonstrated deliverability
- Show direct benefit to severe DACs/EPCs
- High effectiveness of promoting active transportation and safety
- Identify all groups of users and how they would benefit from the improvement
- Align with regional goals, including efforts to reduce GHG
- Apply for both Statewide and Regional ATP
- Answer all questions and sub-questions; review application instructions and scoring rubrics.
- Leverage community partners participation and review of the application

More Tips – Every Point Counts!

- Quality control application package
- Support all claims with back up documentation and data
 - Cite references, outreach materials, and sign-in sheets
- Include photos, maps, and any other illustrations of need
- Enlist local community members to review and contribute to the application
- Tailor application to ATP goals, questions, and scoring rubrics

Scoring Rubrics

➤ Review the appropriate scoring rubric for your application.

➤ Download all rubrics on CTC's website here:

<https://catc.ca.gov/programs/active-transportation-program#accordion-Cycle-79DFE7967>

2023 Active Transportation Program Large Infrastructure Scoring Rubric

The California Transportation Commission (CTC) has prepared these Scoring Rubrics in coordination with Caltrans and the workgroup to provide additional guidance on the evaluation process. This document is principally intended as a guide for the evaluators when scoring the 2023 ATP applications. Applicants may also find this a useful resource when developing applications. This document, however, is not intended as the definitive formula for how applications will be scored. Evaluators may take other factors into consideration when scoring applications, such as the overall application quality, project context, and project deliverability.

Note: For combined projects, the term "project" refers to both the infrastructure and non-infrastructure elements.

Index:

2023 Active Transportation Program Plan Scoring Rubric

QUESTION #1: DISADVANTAGED COMMUNITIES (0-30 POINTS)

ATP funds the development of community-wide active transportation plans within, or for area-wide plans, encompassing disadvantaged communities. All Plan applications must demonstrate how the plan area is within or encompasses at least one disadvantaged community.

A. Map of Project Boundaries, Access, and Destination (0 points): Required
Provide a scaled map showing the boundaries of the proposed plan area, the geographic boundaries of the disadvantaged community, disadvantaged community access point(s), and destinations that fall within the plan area.

B. Identification of Disadvantaged Community (0 points): Required
Select one of the following five options. The applicant must provide information for all Census Tract/Block Group/Place # that the project affects.

- Median Household Income
- CalEnviroScreen
- Free or Reduced Priced School Meals - Applications using this measure must demonstrate how the project benefits the school students in the project area.
- Healthy Places Index
- Other:
 - Regional Definition
 - Projects on federally recognized Tribal Land or projects submitted by Tribal Governments (federally recognized Native American tribes)
 - Other Determinant of MHI

C. Plan Area: (0 - 15 points)
Based on the percentage of census tracts within the plan area the community, evaluators shall give points per the table below.

Special Instructions & Expectations for Evaluators:

Sub-questions A & B do not receive any points.

- Applicants must provide the plan area map(s) and the DAC in A & B.

Points	Applicant's ability to demonstrate the Plan
15 Points	Plan area is 75-100% in a DAC.
12 Points	Plan area is 50-74% in a DAC.
9 Points	Plan area is 25-49% in a DAC.
6 Points	Plan area is 10-24% in a DAC.
2 Points	Plan area is ≤10% in a DAC.

2

Question Title

Page

Disadvantaged Communities	Page 2
Potential to Increase Users	Page 7
Potential to Reduce Collisions	Page 13
Public Participation & Planning	Page 19
Context-Sensitive/Innovation	Page 25
Transformative Projects	Page 27
Scope & Plan Consistency and Cost Effectiveness	Page 29
Leveraging Funds	Page 31

2023 Active Transportation Program Non-Infrastructure Scoring Rubric

Points	Applicant's ability to demonstrate the active transportation needs of STUDENTS.
2 Points	The application demonstrates the active transportation needs of students
0 Points	The application does not demonstrate the active transportation needs of students.

B. Addressing the Need (0-20 points)

1. Check the box that best describes the non-Infrastructure program. (0-2 points)
 - All projects can be start-up programs or new and/or expanded components of existing programs.
 - The CTC intends to focus funding on start-up projects. A project is considered to be a start-up when no program currently exists.
 - A project with new and/or expanded components to an existing program must demonstrate how the original program is continuing without ATP funding.
 - ATP cannot fund existing or ongoing program operations.

Breakdown of points:

Based on the option the applicant chooses for DAC identification, evaluators shall give points per the table(s) below.

Special Instructions & Expectations for Evaluators:

The following checks and analysis must be done by the evaluator prior to awarding points:

- If the applicant failed to provide accurate information, the evaluator should not give full points for this sub-question and should use their best judgment to choose the score they feel best represents the information given.
 - If evaluators feel the score should be 0, they must report this finding to the CTC as it may disqualify the application.
- When awarding points for expanded or new components to an existing program, evaluators must review the applicant's response to the question "Explain what the new or expanded components are, why they are needed, and if applicable, how they support the existing NI program. Include how the existing program is being sustained." The evaluator should take into account:
 - If the original program is sustained.
 - Why the new or expanded components are necessary.

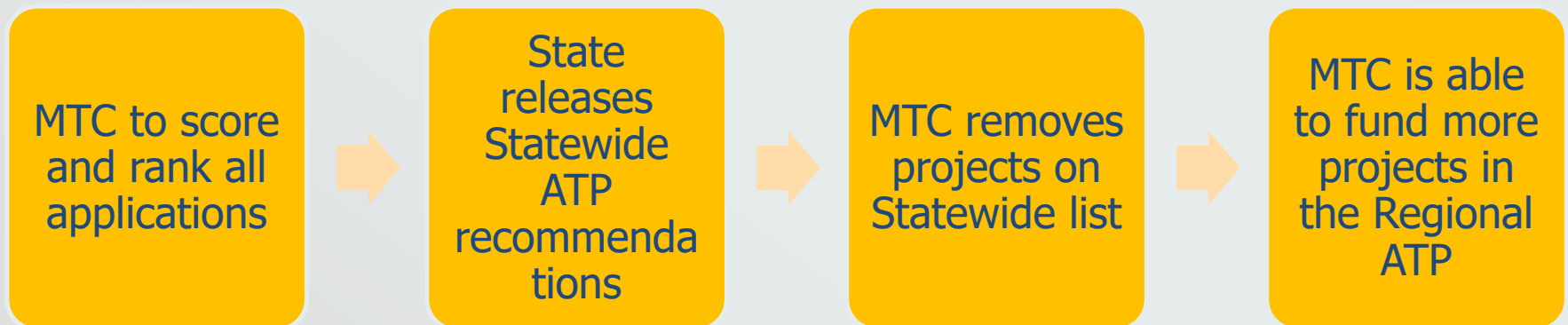
Points	Non-Infrastructure Program Type
2 Points	Start-up program (no program currently exists)
1 Point	Expansion of an existing program
1 Point	New components to an existing program
0 Points	Evaluators can award a score of zero if they believe that the applicant is applying to fund an existing program or ongoing program operations. Evaluators must report this finding to the CTC as it may disqualify the application.

8



Evaluation Process

- Unsuccessful projects not selected for the Statewide ATP will be considered in the Regional ATP
- Applicants must still complete supplemental regional application materials to be deemed responsive



PROJECT DELIVERY

Regional Delivery Expectations

➤ **Regional ATP funds are subject to MTC's Delivery Policy ([MTC Resolution No. 3606](#))**

- Earlier deadlines for delivery than Statewide deadlines
- Allow lead time in your project schedule for allocation/obligation
- Target allocation and obligation by January 31 of programmed year to make summer construction season
- More information online at: <https://mtc.ca.gov/atp>
- Potential Consequences for Non-Compliance

➤ **Demonstrated ability to meet the delivery dates is an evaluation criterion!**

ATP Project Reporting

- **All agencies must submit quarterly project status reports!**
 - Potential Consequences for Late Reporting
- **Progress Reports (Initial and Continuous)**
 - The initial progress report is due beginning with the fiscal year (FY) of the project's initial programmed phase.
 - After the initial report, progress reports are required quarterly until the Completion and Final Delivery Reports are received.
- **Completion & Final Delivery Reports**
 - Completion reports are due within six months of construction contract acceptance.
 - Final Delivery reports must be submitted within 180 days of the conclusion of all remaining project activities to reflect final project expenditures.



Regional ATP: TIP Programming

- All ATP-funded projects must be shown in the Transportation Improvement Program (TIP)
- Selected project sponsors must submit a TIP amendment via MTC's Fund Management System (FMS)
 - <http://fms.mtc.ca.gov/>
- Selected sponsors must also provide approved Resolution of Local Support by April 1, 2025
 - Available on MTC's OBAG website, <http://mtc.ca.gov/obag>

QUESTIONS & DISCUSSION

CONTACTS & RESOURCES



Statewide ATP Information

➤ Caltrans

- Xi Zhang (District 4 Local Assistance), (510) 960-0785, xi.zhang@dot.ca.gov
- Desiree Fox (HQ, Bay Area), (916) 203-7193, desiree.fox@dot.ca.gov
- Dancy Yang (ATP Reporting), (279) 599-1419, Dancy.Yang@dot.ca.gov
- Caltrans Website: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program>

➤ California Transportation Commission

- Laurie Waters, (916) 654-4245, laurie.waters@catc.ca.gov
- Beverley Newman-Burckhard, (916) 281-7720, Beverley.Newman-Burckhard@catc.ca.gov
- Elika Changizi, (916) 654-4245, Elika.Changizi@catc.ca.gov
- Website: <https://catc.ca.gov/programs/active-transportation-program>



Active Transportation Resource Center (ATRC)

➤ Website

- <http://caatpresources.org/>

➤ Resources

- The ATRC's mission is to provide resources, technical assistance, and training to transportation partners across California to increase opportunity for the success of active transportation projects.

➤ ATP Tools

- TIMS, Counts (not required for application), Street Story, Benefit-Cost Tool (not required for application)

➤ Non-Infrastructure Project Support

Regional ATP Information

- **MTC Regional Competitive ATP Contacts**
 - **Guidelines, Programming, Delivery, Applications:**
 - Karl Anderson, 415-778-6645, kanderson@bayareametro.gov
 - **TIP:**
 - John Saelee, 415-778-6711 jsaelee@bayareametro.gov
- **MTC's ATP website:** <https://mtc.ca.gov/atp>

ATP Resources

- **CTC ATP Webpage**

- **Caltrans ATP Webpage**
 - Caltrans PSR Equivalency Presentation
 - Technical Information

- **ATRC Webpage**
 - Technical Assistance
 - Training
 - Application Tools

- **MTC ATP Webpage**
 - Quick Build Resources
 - Equity Priority Communities Map



MORE QUESTIONS?

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Metropolitan Transportation Commission