

TransLink Management Group and TransLink Operating Group

2004-12-13 14:00:00.0

The TransLink Management Group and the The TransLink Operating Group shall undertake activities necessary for the efficient and effective operation of the TransLink fare payment system.

This agenda was updated 2005-05-23 17:31:11.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Mike Lee, mlee@mtc.ca.gov, 510.817.5812

Roll Call

1)

Action: Confirm Quorum

Minutes ? Meeting of November 8, 2004*

2)

Action: Approval

Report of the Chair

The Chair will report on TransLink®-related activities.

3)

Presented by: S. Schroeder, BART

Action: Information

TransLink® Contract Manager Report

Ms. Cheng will report on overall project status.

4)

Presented by: J. Cheng, MTC

Action: Information

Finance Committee Report

5)

Presented by: A. Carey, Muni

BART High Value Discount E-Purse

- a. *Ms. Carey will request approval of Change Order #0056, BART High Value Discount E-Purse, in an amount not to exceed \$868,867 to be funded out of the ?Phase II Design*

*Changes, Uncommitted Funds? line item of the TransLink® Capital Budget.
Implementation of the HVD E-purse for TransLink® is a requirement for BART revenue ready.*

Action: Approval and Refer to TMG

BART Funding Agreement

- Ms. Carey will request approval of reimbursement of BART expenses for implementation of Change Order #0056, BART High Value Discount E-Purse, in an amount not to exceed \$766,188, including BART's contractor costs, to be funded out of the Phase II design changes line item.*
- b.**

Action: Approval and Refer to TMG

Caltrain Site Preparation Funding

- Ms. Carey will request approval of site preparation expenditures for Caltrain in an amount not to exceed \$2,647,770, to be funded out of the site preparation line item allocated to Caltrain, and the capital budget contingency. Work will be undertaken to*
- c.** *perform layout and design at 32 stations and will include the infrastructure for network and electrical in support Card Interface Devices (CIDs) at all Caltrain stations.
Caltrain will issue a Request for Proposal (RFP) to award a construction contract to an outside contractor to perform the work at the Caltrain stations.*

Action: Approval and Refer to TMG

TransLink® Contractor Labor Rate Audit

- Ms. Carey will request approval of a funding agreement with BART to conduct an audit of the TransLink® Contractor's labor and overhead rates, in an amount not to exceed \$12,000, to be funded out of the contract compliance audit line item of the TransLink® Capital Budget.*
- d.**

Action: Approval

Revision to Equipment Quantities

- Ms. Carey will review updated Phase II equipment quantities and the impact to the TransLink® Budget.*
- e.**

Action: Information

Design Review and Implementation Committee Report

- 6)**
Presented by: A. Carey, Muni

- a.** **Design Review**

Ms. Carey will provide a status on progress achieved toward completing the design review process.

Action: Information

Pending Change Order Update

- b. *Ms. Carey will provide an update of ongoing work on pending Change Orders.*

Action: Information

Schedule Committee Report

7)

Presented by: G. LaBonte, BART

Caltrain Contract Milestone Dates

- a. *Mr. LaBonte will request approval to incorporate Caltrain in the approved baseline project schedule.*

Action: Approval and Refer to TMG

Mandatory Milestone Table

- b. *Mr. LaBonte will review the updated Mandatory Milestones Table and provide a status report on the approved baseline project schedule.*

Action: Information

8) Public Comment/New Business

9) Adjournment/Next Meeting

Next meeting

2005-01-10 14:00:00.0

Location to be determined

If you have any questions about this agenda, please contact MTC Staff, Mike Lee, at (510) 817-3212

* Attachments sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

** To be distributed later to committee members, key staff, and others as appropriate. Copies will be available at the meeting.

Public Comment: The public is permitted to comment on any agenda items at TOG meetings, as well as during the public comment period.

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