

Administration Committee

2013-02-13 10:30:00.0

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2013-02-06 16:07:31.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Dave Cortese

Vice Chair

Scott Wiener

Members

Alicia Aguirre Tom Bates
David Campos Bill Dodd
Federal Glover Steve Kins
Bijan Sartipi+

Ex Officio

Adrienne Tissier*** Amy
Worth***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

1. Confirm Quorum

Consent:

2.

Action: Committee Approval

Minutes - January 9, 2013.*

a)

- [2a_Minutes_01_2013.pdf](#)

Monthly Financial Statements - December, 2012.*

b) **Presented by:** Eva Sun

- [2b_Monthly_Financial_Statements_December.pdf](#)

Investment Report for December, 2012.*

c) **Action:** Sue Woo

- [2c Investment Report December.pdf](#)

Purchase Order Amendment - East Span Bay Bridge Public Information Office Limited-term Staffing: Regional Government Services.* (\$400,000)

d) **Presented by:** Randy Rentschler

- [2d Staffing RGS.pdf](#)

Contracts - Outside Print/Web Design, Production & Programming Services.* (\$350,000)

i. *MetaDesign, San Francisco, CA*

ii. *Visual Strategies, Inc., San Francisco, CA*

iii. *L Studio, Sausalito, CA*

e) iv. *Finger Design/Mediatrope, LLC, Oakland, CA*

v. *MIG, Inc., Berkeley, CA*

vi. *Civic Resource Group (CRG), Los Angeles, CA*

Presented by: Brenda Kahn

- [2e Print Web Contracts.pdf](#)

Regional Express Lanes Network: Recommendation to Amend the Bay Area Infrastructure Financing Authority (BAIFA) Board and Assign Responsibilities to BAIFA.*

Staff will describe its recommendation to amend the existing BAIFA board membership and enter into an agreement in which MTC would consent to BAIFA responsibility to develop and implement the Express Lanes Network.

3.

Presented by: Andrew Fremier

Action: Information

- [3 Regional Express Lanes.pdf](#)

4. **Bay Area Regional Prosperity Plan**

a. **Purchase Orders - Bay Area Regional Prosperity Plan Project: Working Group Co-Chair Stipend**

Staff will request approval of stipend payments to six organizations for serving as co-chairs of the three project working groups, consistent with the work plan and budget approved by the US Department of Housing and Urban Development.

Presented by: Vikrant Sood

Action: Committee Approval

- [4a Stipends.pdf](#)

Funding Agreements - Bay Area Regional Prosperity Plan Project: Housing the Workforce Round 1 S Grant Awards.*

Staff will request approval to fund four projects as recommended by the Prosperity Plan Steering Committee

b. Presented by: Vikrant Sood

Action: Committee Approval

- [4b Housing the Workforace.pdf](#)

Contract - Bay Area Regional Prosperity Plan Project: Regional Economic Development Strategy: San Francisco Planning and Urban Research Association (SPUR).* (\$450,000)

Staff will request authorization for the Executive Director or his designee to negotiate and execute an agreement with SPUR to develop the Regional Economic Development Strategy as recommended by the Prosperity Plan Steering Committee.

c.

Presented by: Vikrant Sood

Action: Committee Approval

- [4c Spur.pdf](#)

Revised Funding Agreement Framework for MTC/ABAG Joint Planning Activities.*

Staff will request the Committee's approval to refer to the Commission for approval framework to provide ABAG with additional funds to cover ABAG's share of tenant improvements for ABAG agency space at the regional agency headquarters building in San Francisco.

5.

Presented by: Ann Flemer

Action: Commission Approval

- [5 Funding Framework.pdf](#)

6. Other Business/Public Comment/Adjournment

Action: Information

Next meeting

2013-03-06 09:45:00.0

Please note Date Change of Meeting

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff subject to change by the Committee.

***MTC's chair and vice-chair are ex-officio voting members of all standing committees.

+Non-Voting member.

++Item will be distributed at the meeting.

Quorum:A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing request-to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: MTC meetings are recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations of

translations assistance, please call 510.817.5757 or 510.817.5769 for TDD/TTY. We require three working days notice to accommodate your request.

可及性和法令第六章： MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便要便利設施或翻譯協助者，請致電 510.817.5757 或 510.817.5769 TDD / TTY。我們要求您在三個工作日前告知滿足您的要求。

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