

Translink Management Group and TransLink Operating Group

2007-01-08 14:00:00.0

BART 300 Lakeside Drive 23rd Floor Main Conference
Room Oakland, California

The TransLink Management Group and the The
TransLink Operating Group shall undertake activities
necessary for the efficient and effective operation of the
TransLink fare payment system.

*This agenda was updated 2007-01-03 15:00:34.0. It is
accurate to the best of our knowledge at that time.*

For assistance, please contact Mike Lee,
mlee@mtc.ca.gov, 510.817.5812

Chair

Scott Schroeder, BART

Vice Chair

Deborah McClain, AC Transit

Members

Melanie Crotty, MTC Deborah
Denison, SFMTA Gigi
Harrington, SamTrans Keith
Roan, VTA Joe Wire, GGT Cory
LaVigne, LAVTA

Roll Call

1)

Action: Confirm Quorum

Minutes - Meeting of December 11, 2006*

2)

Action: Approval

Report of the Chair

The Chair will report on TransLink related activities.

3)

Presented by: (S. Schroeder, BART)

Action: Information

TransLink Program Director Report

4)

Presented by: (S. Rodda, MTC)*

Program Director's Report

a. *Mr. Rodda will report on overall project status.*

Action: Information

System Performance Reports and Metrics

- b. *Mr. David Dick of MTC will give an overview of Contract performance requirements for the Contractor.*

Action: Information

Finance Committee Report

5.

Presented by: (G. Harrington, SamTrans)*

Contract and approval for funding to Contract with Karen Antion Consulting

- a. *Ms. Harrington will request approval of funding for a six-month contract with Karen Antion Consulting in the amount of \$67,320. Ms. Harrington will also request approval of a related funding agreement between MTC and VTA in the amount of \$67,320, to be funded out of the TransLink Capital Budget.*

Action: Approval and Refer to the TMG

Purchase of SBC Boards for BART Integration Testing

- b. *Ms. Harrington will request approval for a purchase order of eight Single Board Computer (SBC) boards, in an amount not to exceed \$23,000 in capital costs to be funded out of the TransLink Capital Budget.*

Action: Approval

Design Review and Implementation Committee Report

6)

Presented by: (K. Roan, VTA)

Consortium Information Management System Update

- a. *Mr. Roan will provide an update on the status of the Consortium Information Management System.*

Action: Information

DRAIC Update

- b. *Mr. Roan will provide a status report on progress achieved toward completing design review and an update of ongoing work on pending Change Orders.*

Action: Information

- c. **Phase 2.2 TransLink Advertising Campaign**

Ms. Kellee Hopper, Chair of the Marketing Subcommittee, will present the final Phase 2.2 TransLink advertising campaign.

Action: Information

Schedule Committee Report

7) *Mr. LaBonte will review the updated Mandatory Milestones Table and provide a status report on the approved baseline project schedule.*

Presented by: (G. LaBonte, BART)

Action: Information

Smart Card Procurement Study Presentation

8) *Mr. Parker will give a presentation regarding the current state of smart cards and trends for the future.*

Presented by: (T. Parker, BART)

Action: Information

Proposed TOG Meeting Schedule for 2007

9) **Presented by:** (K. Antion, KAC)

Action: Approval

10) **Public Comment/New Business**

Next meeting

2007-02-12 14:00:00.0

TBD

If you have any questions about this agenda, please contact MTC Staff, Mike Lee, at (510) 817-5812

* Attachments sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

Public Comment: The public is permitted to comment on any agenda items at TOG meetings, as well as during the public comment period.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.

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building lot and adjacent lots.