

Administration Committee

2013-06-12 09:35:00.0

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.
Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium 101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2013-06-06 16:02:32.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Adrienne J. Tissier

Vice Chair

Scott Wiener

Members

Tom Bates David Campos
Dodd Federal Glover Joe
Pirzynski Jean Quan Bijan
Sartipi+

Ex Officio

Amy Rein Worth*** Dav
Cortese***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

1. Confirm Quorum

2. Consent:

Minutes - May 8, 2013 meeting.*

a) **Action:** Committee Approval

- [2a Minutes May 2013.pdf](#)

Monthly Financial Statements - April 2013.*

b) **Presented by:** Eva Sun

Action: Information

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- [2b April 2013 Financials.pdf](#)

Investment Report for April 2013.*

Presented by: Sue Woo

c)

Action: Information

- [2c Investment Report April 2013.pdf](#)

Contract Amendments - Ancillary Audits and Consulting Services: (\$400,000)

i. Badawi & Associates, Oakland, CA (formerly Caporicci & Larson CPA)

ii. KPMG LLP, Sacramento, CA

d) *iii. Macias, Gini & O'Connell LLP, Walnut Creek, CA*

Presented by: Debbie Atmaja

Action: Committee Approval

- [2d Ancillary Audits and Consulting Services.pdf](#)

Contract Amendment - Janitorial Services: Customized Janitorial.* (\$102,896)

Presented by: Robert Hoffman

e)

Action: Committee Approval

- [2e Janitorial Customized Janitorial.pdf](#)

Contract Amendment - High School Internship Program Support: Career Alliance.* (\$134,000)

Presented by: Ann Macaulay

f)

Action: Committee Approval

- [2f High School Internships.pdf](#)

Purchase Orders - Bay Area Regional Prosperity Plan Project: Working Group Co-Chair Stipends.* (\$140,000)

g) **Presented by:** Vikrant Sood

Action: Committee Approval

- [2g PO Prosperity Plan Stipends.pdf](#)

Contract - Joint Polity Committee Climate Protection Program: Elmwood Consulting.* (\$145,000)

Presented by: Ken Kirkey

h)

Action: Committee Approval

• [2h_JPC_Elmwood.pdf](#)

Contract Amendment - Plan Bay Area Environmental Impact Report (EIR): Dyett and Bhatia.* (\$40,000)

Presented by: Carolyn Clevenger

i)

Action: Committee Approval

• [2i_Plan_Bay_Area_EIR.pdf](#)

Funding Agreements - Bay Area Regional Prosperity Plan Project: Housing the Workforce Round 2 and Equity Initiative Round 1 Sub-Grant Awards.* (\$725,000)

Staff will request approval to fund fourteen projects as recommended by the Prosperity Plan Steering Committee.

3.

Presented by: Vikrant Sood

Action: Committee Approval

• [3_Prosperty_Plan_Funding.pdf](#)

MTC Resolution No. 4089 - MTC FY 2013-14 Agency Budget.*

Staff will present the MTC Agency Budget for FY 2013-14 to the Committee for referral to the Commission for approval.

4.

Presented by: Brian Mayhew

Action: Commission Approval

• [4_Resolution_4089_MTC_Agency_Budget.pdf](#)

Other Business/Public Comment/Adjournment

5.

Action: Information

Next meeting

2013-07-10 09:35:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff subject to change by the Committee.

***MTC's chair and vice-chair are ex-officio voting members of all standing committees.

+Non-Voting member.

++Item will be distributed at the meeting.

Quorum:A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing request-to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: MTC meetings are recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 510.817.5757 or 510.817.5769 for TDD/TTY. We require three working days notice to accommodate your request.

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