

Translink Management Group and TransLink Operating Group

2007-07-09 14:00:00.0

MTC 101 8th Street 2nd Floor Claremont Conference
Room Oakland, California

The TransLink Management Group and the The
TransLink Operating Group shall undertake activities
necessary for the efficient and effective operation of the
TransLink fare payment system.

*This agenda was updated 2007-07-03 14:43:12.0. It is
accurate to the best of our knowledge at that time.*

For assistance, please contact Mike Lee,
mlee@mtc.ca.gov, 510.817.5812

Chair

Scott Schroeder, BART

Vice Chair

Deborah McClain, AC Transit

Members

Melanie Crotty, MTC Jenniffer
Hamilton, SFMTA Gigi
Harrington, SamTrans Keith
Roan, VTA Joe Wire, GGT
Barbara Duffy, LAVTA

Roll Call

1)

Action: Confirm Quorum

Election of Chair and Vice Chair

The terms of the Chair and Vice Chair will terminate on June 30, 2007. In accordance with

2) *the TransLink® Interagency Participation Agreement, the TOG must elect a Chair and Vice
Chair to serve beginning July 1, 2007.*

Action: Approval

Minutes - Meeting of April 9 and May 14, 2007

3)

Action: Approval

Report of the Chair

4) *The Chair will report on TransLink related activities.*

Action: Information

5) **TransLink Program Director Report**

Mr. Rodda will report on overall project status of the TransLink Program.

Presented by: S. Rodda, MTC*

Action: Information

Finance Committee Report

6)

Presented by: G. Harrington, SamTrans*

Change Order #0098, BART Network Equipment and Installation

The Finance Committee Chair will request approval of Motorola Contract Change Order 0098 in the amount of \$635,000 in order to install necessary network connections between BART and the TransLink® system, to be funded from the Communications Network and

a. *General Contingency line items of the TransLink® Capital Budget, \$330,940 and \$304,060 respectively. The Change Order includes \$104,000 in annual operating expenses, which MTC funds.*

Action: Approval and Refer to the TMG

Funding Agreement between MTC and the Peninsula Corridor Joint Powers Board

b. *The Finance Committee Chair will request approval of a funding agreement in the amount of \$53,700 for implementation of Caltrain's TransLink® marketing plan.*

Action: Approval and Refer to the TMG

Change to TransLink Financial Settlement Accounts

The Finance Committee Chair will recommend approval of changes to the structure of

c. *TransLink® bank accounts to enable large retailers' participation as TransLink® distributors.*

Action: Approval and Refer to the TMG

Funding Agreement between MTC and the Transit Operators for Payment of TransLink® Operating Fees

d. *The Finance Committee Chair will present an approach for the payment and reimbursement of TransLink® operating costs. The Chair will also discuss the development of a Consortium Dispute Resolution Process.*

Action: Information

Design Review and Implementation Committee Report

7)

Presented by: K. Roan, VTA

Third Party Distribution by Whistlestop Wheels

- a. *The DRAIC Chair will request approval to establish Whistlestop Wheels as a third party distributor of TransLink® cards*

Action: Approval and Refer to the TMG

Budget Approval for Consortium Information Management System

- b. *The DRAIC Chair will request approval of the budget for development and implementation of the CIMS. The funds are available from the TransLink® Capital Budget.*

Action: Approval and Refer to the TMG

DRAIC Update

- c. *The DRAIC Chair will provide a status report on progress achieved toward completing design and testing and an update of ongoing work on pending Change Orders.*

Action: Information

Schedule Committee Report

- 8) *The Schedule Committee Chair will review the updated Mandatory Milestones Table and provide a status report on the approved baseline project schedule.*

Presented by: G. LaBonte, BART*

Action: Information

9) Public Comment/New Business

10) Adjournment

Next meeting

2007-08-13 14:00:00.0

SFMTA, San Francisco

If you have any questions about this agenda, please contact MTC Staff, Mike Lee, at (510) 817-5812

* Attachments sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

Public Comment: The public is permitted to comment on any agenda items at TOG meetings, as well as during the public comment period.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.

Transit Access to the MetroCenter: BART to Lake Merritt Station. AC Transit buses: #11 from Piedmont or Montclair; #59 or #59A from Montclair; #62 from East or West Oakland; #35X from Alameda; #36X from Hayward.

Parking at the MetroCenter: Metered parking is available on the street. No public parking is provided at the MetroCenter.