

Administration Committee

2007-03-07 10:00:00.0

or immediately following the 9:30 AM BATA Oversight Committee Meeting, whichever occurs later.
Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium
101 Eighth Street Oakland, California
The Administration Committee considers matters relating to MTC administration, budget and agency contracts.
This agenda was updated 2007-03-01 16:57:30.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward,
kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Bill Dodd

Vice Chair

Vacant

Members

Tom Ammiano Tom Bates
Bob Blanchard Dean J. Chu
Scott Haggerty Steve Kinsey
Bijan Sartipi+ Adrienne J.
Tissier Amy Worth

Ex Officio

Bill Dodd*** Scott
Haggerty***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

Roll Call

1.

Action: Confirm Quorum

Consent:

2.

Action: Committee Approval

Minutes ? February 14, 2006*

a)

• [2a A O Minutes February 2007.pdf](#)

Contract ? Freeway Congestion Monitoring and Analysis: Kimley-Horn and

b) Associates, Inc.* (\$220,000)

Presented by: Lisa Klein

- [2b Freeway Monitoring Kimley Horn Assoc Klein.pdf](#)

Contract Amendment ? StreetSaver® Software Development: DevMecca.com LLC* (\$39,860)

c) **Presented by:** Sui Tan

- [2c StreetSaver Software Development Contract Amend 2 REVIS .pdf](#)

Contract ? Study: ?Understanding and Supporting the Choice to Reside in a Transit Oriented Development,? Consultant TBD * (\$300,000)

d) **Presented by:** Valerie Knepper

- [2d TOD Choice Study Contract TBD REVISED.pdf](#)

Resolution No. 3805 to Accept State Funds for Phase 3 of Regional High-Occupancy/Toll Lane Network Feasibility Study*

e) **Presented by:** Lisa Klein

- [2e Memo Resolution No 3805 HOT Lanes FTA Klein.pdf](#)

Monthly Financial Statements*

Presented by: Eva Sun

3.

Action: Receipt

- [3 Financials sun.pdf](#)

Investment Report for January 2007*

Presented by: Sue Woo

4.

Action: Receipt

- [4 MTC Investment Report MAR07 SWoo.pdf](#)

5. **Contracts:**

Contract ? Regional Transportation Information Kiosk: Nemetode, Inc.* (\$236,000)

Presented by: Ursula Vogler

a)

Action: Committee Approval

- [5a Transportation Information Kiosk Contract-REVISED.pdf](#)

**Contract Amendment ? Agency wide Enterprise Risk Assessment: Consultant
KPMG* (\$300,000)**

b) Presented by: Eva Sun

Action: Committee Approval

- [5b SAS 112 Risk Evaluation Contract Mayhew.pdf](#)

Business Meeting Expenses

6. Presented by: Steve Heminger

Action: Committee Approval

Other Business/Public Comment

7.

Action: Information

8. Adjournment / Next Meeting

Next meeting

2007-04-11 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

***The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

Transit Access to the MetroCenter: BART to Lake Merritt Station. AC Transit buses: #11 from Piedmont or Montclair; #59A from Montclair; #62 from East or West Oakland; #35X from Alameda; #36X from Hayward.

Parking at the MetroCenter: Metered parking is available on the street. No public parking is provided at the MetroCenter. Spaces reserved for Commissioners are for the use of their stickered vehicles only; all other vehicles will be towed away.