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Executive Officer/APCO,
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**BOARD OF DIRECTORS OF
375 BEALE CONDOMINIUM CORPORATION**

November 26, 2018

Bay Area Metro Center

375 Beale Street, Redwood Conference Room #5150

11:30 a.m. – 1:00 p.m.

Action

1. Roll Call / Confirm Quorum

Four directors are named in the Articles of Incorporation. The presence of three will constitute a quorum.

2. Minutes of the June 11, 2018 meeting.*

The Board will be asked to approve the minutes of the June 11, 2018 375 Beale Street Condominium Corporation Board meetings.

Approval

3. Chief Financial Officer's Reports

Information

- a) 375 Beale Street Condo Audit Report for Fiscal Year 2017-18
- b) 375 Beale Street Condo Financials for FY 2018-19 First Quarter

The Board will receive the FY 2017-18 audit report for the 375 Beale Street Condo and a financials report for FY 2018-19 First Quarter ending September 30, 2018.

4. Building Operations and Projects Report

Information

The Board will receive a report on current building operations, leasing changes, and improvement projects.

5. Bay Area Metro Center Purchase and Sale Agreement

Information

The Board will receive an update on the Bay Area Metro Center Purchase and Sale Agreement for the sale of a portion of Unit 2 to the Bay Area Air Quality Management District.

6. Update on Conflict of Interest Code

Information

The Board will receive a report that the Conflict of Interest Code was approved by the FPPC and became effective on October 7, 2018.

7. Public Comment / Other Business

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8. Adjournment / Next Meeting

The next meeting of the Board of Directors of 375 Beale Condominium Corporation will be on a date, time, and location to be duly noticed.

* Staff report included in the packet

** Handout available at meeting

Public Comment: The public is encouraged to comment on agenda items at board meetings by completing a request-to-speak card (available from staff) and passing it to the board secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the board may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Board meetings are recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at our offices by appointment. Audiocasts are maintained on MTC's Web site for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

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