



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair      Jeannie Bruins, Vice Chair*

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,  
Hillary Ronen, Libby Schaaf, Amy R. Worth  
Non-Voting Member: Tony Tavares*

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Wednesday, October 9, 2019

9:35 AM

Board Room - 1st Floor

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### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

**Absent:** 2 - Commissioner Josefowitz and Commissioner Papan

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Giacomini, Commissioner Halsted, and Commissioner Spering

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Bruins and the second by Commissioner Schaaf, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

**Absent:** 2 - Commissioner Josefowitz and Commissioner Papan

2a. [19-1014](#) Minutes of the September 4, 2019 meeting

**Action:** Committee Approval

2b. [19-1069](#) Investment Report for July 2019

**Action:** Information

**Presenter:** Catherine Cam

- 2c. [19-1070](#) MTC Financial Statements for July 2019  
*Action:* Information  
*Presenter:* Sonia Elsonbaty
- 2d. [19-1071](#) Monthly Travel Report  
*Action:* Information  
*Presenter:* Sonia Elsonbaty
- 2e. [19-1017](#) Contract Amendment - Digital Engagement Support Services: Craft and Commerce, LLP (\$100,000)  
*Action:* Committee Approval  
*Presenter:* Khristina Wenzinger
- 2f. [19-1015](#) Consultant Bench: Printing and Photography Services  
*Action:* Committee Approval  
*Presenter:* Ursula Vogler

### 3. Approval

- 3a. [19-1027](#) MTC Resolution No. 4358, Revised - ABAG Operational Advance for Liquidity and Cash Flow  
*Action:* Commission Approval  
*Presenter:* Brian Mayhew
- Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Worth, the Committee unanimously approved the referral of MTC Resolution No. 4358, Revised to the Commission for approval. The motion carried by the following vote:**
- Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth
- Absent:** 2 - Commissioner Josefowitz and Commissioner Papan
- 3b. [19-1126](#) MTC Resolution No. 4394. A request for authorization of a loan of up to \$1 million to ABAG for the BayREN Water Bill Savings Program.  
*Action:* Commission Approval  
*Presenter:* Brad Paul
- The Committee received a presentation on the Water Bill Savings Program, and upon the motion by Commissioner Schaaf and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4394 to the Commission for approval. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

**Absent:** 2 - Commissioner Josefowitz and Commissioner Papan

**3c.**     [19-1127](#)     Contract Amendment - Legislative Representation in Washington, D.C.:  
Government Relations, Inc. (\$300,000)

A request to extend the contract with Tom Bulger's firm, Government Relations, Inc., for advocacy in Washington, D.C.

**Action:** Committee Approval

**Presenter:** Rebecca Long

**Upon the motion by Commissioner Bruins and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the contract amendment with Government Relations, Inc. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

**Absent:** 2 - Commissioner Josefowitz and Commissioner Papan

#### **4. Public Comment / Other Business**

#### **5. Adjournment / Next Meeting**

**The next meeting of the Administration Committee will be held on the November 13, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.**