

# Committee Structure & Responsibilities

Effective March 22, 2023

# MTC Standing Committee Structure

## WEDNESDAY



## FRIDAY



# Wednesday Standing Committees

## BATA Oversight Committee

- Oversees work of BATA
- Manages FasTrak®

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*Committee meets the second Wednesday of each month at 9:35 a.m.*

## Administration Committee

- Oversight of MTC staff
- Approves consultant contracts
- Commission budget
- Financial and personnel policies
- Oversees financial reports and audits

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*Committee meets the second Wednesday of each month at 9:40 a.m. or immediately after BATA Oversight Committee*

## Programming & Allocations Committee

- Recommends how to spend state and federal funds
- Allocates funding for various projects and programs
- Reviews projects for consistency with regional priorities and air quality laws

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*Committee meets the second Wednesday of each month at 9:45 a.m. or immediately after Administration Committee meeting*

## BAHFA Oversight Committee

- 11-member BAHFA Oversight Committee meets jointly with the ABAG Housing Committee.

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*Regular meetings are held at 12 p.m. on the second Wednesday of the month.*

# Friday Standing Committees

## Planning Committee

- Oversees planning studies and programs
- Recommends revisions to [Plan Bay Area](#)

MTC is required by law to update Plan Bay Area every four years.

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*Committee meets second Friday of each month.*

*Meets jointly with the ABAG Administrative Committee.*

## Joint MTC-ABAG Legislation Committee

- Oversees and develops MTC's and ABAG's advocacy priorities
- Recommends positions on state and federal legislation
- Monitors and recommends positions on local and regional ballot measures
- Oversees agencies' public information and public participation programs

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*19-member committee consists of nine voting members from each agency and one non-voting member from MTC.*

*Meets second Friday of each month.*

## Regional Network Management Committee

**Oversees focus areas identified in Transit Transformation Action Plan including:**

- Fare integration
- Mapping and wayfinding
- Transit priority and network coordination

**Oversees:**

- [Clipper®](#) transit-fare payment card
- [511](#) Traveler Information System
- [Freeway Service Patrol & Call Boxes](#)
- [Highway and Arterial Operations](#)

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*Committee meets second Friday of each month at noon or immediately after Joint MTC ABAG Legislation Committee meeting.*

## BAIFA Network & Operations Committee

- Oversees BAIFA's Express Lane network in Alameda, Contra Costa and Solano Counties, and tolling on Highway 37
- Approves Express Lane and SR-37 contracts
- Reviews BAIFA toll policy, including rates, discounts, equity programs and toll ordinances
- Oversees BAIFA's long-range financial planning
- Sets BAIFA's annual budget

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*Committee meets second Friday of each month.*

# Standing Committee and Joint Powers Authority Members

## BAHA

- **MTC Chair**
- **MTC Vice Chair**
- MTC Administration Committee, Chair
- MTC Administration Committee, Vice Chair
- BATA Oversight Committee, Chair
- BATA Oversight Committee, Vice Chair

## Executive Committee

- **MTC Chair**
- **MTC Vice Chair**
- ABAG Representative
- BAIFA Network and Operations Committee, Chair
- BATA Oversight Committee, Chair
- Joint MTC-ABAG Legislation Committee, Chair
- MTC Administration Committee, Chair
- MTC Planning Committee, Chair
- MTC Programming and Allocations Committee, Chair
- MTC Regional Network Management Committee, Chair

## BAIFA

*(Meets Commission Day or as Needed)*

- **MTC Chair**
- **MTC Vice Chair**
- Full Commission Roster

## BAIFA Regional Toll Policy

Nine voting commissioners — one representing each Bay Area county — plus one non-voting commissioner, representing CalSTA.

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*Regular meeting date is the fourth Wednesday of each month, though dates and times are subject to change as committee's workload demands.*

# Other Committees

## Bay Area Regional Collaborative (BARC)

Committee to coordinate policy and planning work of MTC, ABAG, BAAQMD and BCDC on issues such as:

- regional efforts to address sea level rise
- reducing carbon use in buildings and the transportation sector

4-members appointed by MTC

## Megaregion Working Group

Committee established by MTC, SACOG and San Joaquin COG to create a joint structure for megaregional planning, transportation infra- structure prioritization, and state and federal policy positions.

Each MPO appoints four board members.

## Other Ad Hoc Committees

Diridon Steering Committee

CalCOG

Portal Board Committee

# MTC Policy Advisory Council



Formed to advise Commission on transportation policies, incorporating diverse perspectives relating to the environment, the economy and social equity.

- Nine (9) members, one from each Bay Area county, **representing communities of color, environmental justice and low-income issues.**
- Nine (9) members, one from each Bay Area county, **representing seniors and persons with disabilities.**
- Nine (9) members **representing interests related to the economy and environment.** While these are at-large seats, at least five should be held by residents of the five most populous counties.

Note: MTC and ABAG committees recommended integrating the Policy Advisory Council with the ABAG Regional Planning Committee. The new body will begin meeting in 2026.

# BAHFA Advisory Committee

- A panel of housing experts and practitioners required by statute to advise the BAHFA Board (same membership as the Commission) and the ABAG Executive Board regarding BAHFA's funding guidelines and program implementation.
- **9-11 members** with experience in affordable housing finance, construction workforce, housing production, preservation, and tenant protections.
- Members **jointly appointed** by BAHFA Board and ABAG Executive Board.
- Serves an advisory and consultative role, including for efforts to raise revenue from a voter-approved ballot measure.



# Commission Procedures Manual

## Resolution 1058 sets forth procedures for MTC and its related entities

- Provides guidance on committee membership and duties, meeting conduct, and appointment of Commissioners and leadership
- All relevant state laws continue to apply and supersede
- Under review for update in 2025

# Next Steps

## Part 2 of the orientation (coming in March) will:

- Provide an overview of the agency's organizational structure.
- Provide a snapshot of the agency's financials.
- Spotlight major agency initiatives across:
  - Metro Planning and Policy
  - Mobility
  - Housing
  - Internal Operations
- Anticipate some of the major issues coming before the Commission in 2025