



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Bay Area Headquarters Authority

*Authority Members:*

*Alfredo Pedroza, Chair      Nick Josefowitz, Vice Chair  
Margaret Abe-Koga, Victoria Fleming, Federal D. Glover,  
Gina Papan*

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Wednesday, June 28, 2023

10:00 AM

Board Room - 1st Floor

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The Bay Area Headquarters Authority is scheduled to meet on Wednesday, June 28, 2023 at 10:00 a.m. or immediately following the 9:55 a.m. MTC-SAFE meeting, in the Bay Area Metro Center at 375 Beale Street, Board Room (1st Floor).

This meeting shall consist of a simultaneous teleconference call at the following location(s):  
Pinole Public Library, 2935 Valley Road, Pinole, CA 94564

Meeting attendees may opt to attend in person for public comment and observation. In-person attendees must adhere to posted public health protocols while in the building. The meeting webcast will be available at <https://mtc.ca.gov/whats-happening/meetings/live-webcasts>. Commissioners and members of the public participating by Zoom wishing to speak should use the “raise hand” feature or dial \*9. When called upon, unmute yourself or dial \*6. In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Zoom Attendee Link: <https://bayareametro.zoom.us/j/81604056537>

Or iPhone one-tap:

+13462487799,,81604056537# US (Houston) or +16694449171,,81604056537# US

Or Join by Telephone: (for higher quality, dial a number based on your current location) US:

888 788 0099 US Toll Free 833 548 0276 US Toll Free

833 548 0282 US Toll Free 877 853 5247 US Toll Free

Webinar ID: 816 0405 6537

International numbers available: <https://bayareametro.zoom.us/u/kcPx2zorn5>

Detailed instructions on participating via Zoom are available at:  
<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>.

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

## 1. Call to Order / Roll Call / Confirm Quorum

*Quorum: A quorum of this Authority shall be a majority of its regular voting members (4).*

## 2. Consent Calendar

- 2a. [23-0777](#) Approval of BAHA Minutes of the May 24, 2023 Meeting
- Action:** Authority Approval
- Attachments:** [2a 23-0777 05-24-2023 Draft BAHA Minutes.pdf](#)
- 2b. [23-0090](#) BAHA Resolution No. 044 - Bay Area Metro Center (BAMC) No Weapons Policy
- Action:** Authority Approval
- Presenter:** Denise Rodrigues
- Attachments:** [2b 23-0090 BAHA Resolution 44 No Weapons Policy.pdf](#)
- 2c. [23-0929](#) Contract Amendment - Furniture Procurement Services: KBM Office Equipment Inc. (\$300,000)
- Action:** Authority Approval
- Presenter:** DeNise Blake
- Attachments:** [2c 23-0929 Contract Amendment KBM Office Equipment Inc.pdf](#)

## 3. Authority Approval

- 3a. [23-0778](#) Bay Area Headquarters Authority (BAHA) Resolution No. 046 - Fiscal Year (FY) 2023-24 Operating and Capital Budgets
- A request for adoption of BAHA Resolution No. 46, authorizing the FY 2023-24 BAHA Operating and Capital Budgets.
- Action:** Authority Approval
- Presenter:** Derek Hansel
- Attachments:** [3a 23-0778 FY 2023-24 BAHA Operating and Capital Budgets.pdf](#)  
[3a 23-0778 FY 2023-24 BAHA Operating and Capital Budgets Presentatic](#)

- 3b. [23-0813](#) Contract Amendment- First Floor Reconfigurations Construction Services: Swinerton Builders (\$4,662,975)

A request that the Authority authorizes the Executive Director or designee to negotiate and enter into a contract amendment in an amount not to exceed \$4,239,068 plus an Owner's contingency of \$423,907, with Swinerton Builders ("Swinerton") to perform construction services for the first-floor reconfiguration project at the Bay Area Metro Center (BAMC) at 375 Beale Street, San Francisco CA.

**Action:** Authority Approval

**Presenter:** DeNise Blake

**Attachments:** [3b 23-0813 Contract Amendment Swinerton Builders.pdf](#)

#### 4. Information

- 4a. [23-0089](#) 375 Beale Building and Operations Update

Staff will present a 375 Beale Building and Operations Update.

**Action:** Information

**Presenter:** DeNise Blake and Ebony Horace

**Attachments:** [4a 23-0089 375 Beale Building and Operations Update.pdf](#)  
[4a 23-0089 375 Beale Building and Operations Update Presentation.pdf](#)

#### 5. Public Comment / Other Business

*Commissioners and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial \*9. When called upon, unmute yourself or dial \*6.*

#### 6. Adjournment / Next Meeting

**The next meeting of the Bay Area Headquarters Authority is scheduled to be held at 9:45 a.m. on July 26, 2023. Any changes to the schedule will be duly noticed to the public.**

**Public Comment:** The public is encouraged to comment on agenda items at Authority meetings by completing a request-to-speak card (available from staff) and passing it to the Authority secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Authority may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Authority meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Authority members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Authority. Actions recommended by staff are subject to change by the Authority.