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Joseph P. Bort MetroCenter

Dave Cortese, Chair

**ACTIVE TRANSPORTATION WORKING GROUP: AGENDA** 

Jake Mackenzie, Vice Chair Sonoma County and Cities

Sonoma County and Cities

Alicia C. Aguirre
Cities of San Mateo County

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Jason Baker Cities of Santa Clara County

Tom Bates Cities of Alameda County

David Campos City and County of San Francisco

Dorene M. Giacopini

Federal D. Glover

Scott Haggerty Alameda County

Anne W. Halsted San Francisco Bay Conservation and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo San Jose Mayor's Appointee

> Mark Luce Napa County and Cities

*Julie Pierce* Association of Bay Area Governments

Bijan Sartipi California State Transportation Agency

Libby Schaaf Oakland Mayor's Appointee

James P. Spering Solano County and Cities

Adrienne J. Tissier

Scott Wiener
San Francisco Mayor's Appointee

Amy Rein Worth
Cities of Contra Costa County

MEETING NOTICE

Thursday, January 21, 2016 Chair: Sean Co 9:30 a.m. – 11:45 a.m. Co-Chair: Brad Beck

101 Eighth StreetStaff Contact: Kevin MulderOakland, California 94607Call-in #: 888-273-3658Fishbowl Conference Room, 3rd FloorAccess code: 9427202

1. Introductions - All 9:30 a.m.

2. MTC Bicycle and Pedestrian Counts – Kevin Mulder, MTC, will 9:35 a.m. report out on the Data Subcommittee's recommendation for

the bicycle & pedestrian count program FY 15-16.

**3.** ATP Guidelines Discussion – Darryl Yip & Kevin Mulder, MTC, 9:50 a.m.

will review MTC's draft proposed changes to the Active Transportation Program Cycle 3 Guidelines.

**4.** Complete Streets Checklist – For group discussion: Group 10:10 a.m.

members' suggested revisions to the Complete Streets checklist will be discussed for inclusion prior to the OBAG 2 call for projects.

5. Bike Share Update – Kevin Mulder, MTC will provide a brief update on the bike share expansion following execution of all required agreements in December.

**6.** Announcements/Next Meeting – Please direct suggestions for future meeting topics to MTC Staff.

Next Meeting:

Thursday, March 17, 2016\*

\*Note: The ATWG meeting is the 3<sup>rd</sup> Thursday every other month starting in January

Steve Heminger Executive Director Members will alternate taking meeting notes and typing them up for distribution.

Alix Bockelman
Deputy Executive Director, Policy

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Andrew B. Fremier
Deputy Executive Director, Operations

# **Active Transportation Program Cycle 3 Guidelines**

Highlight of Proposed Changes: January 14, 2016

### **Program Years and Estimated Funding for Cycle 3 ATP**

- FY 2019-20: \$10 million (Regional); \$60 million (Statewide)
- FY 2020-21: \$10 million (Regional); \$60 million (Statewide)
- Funding may increase due to increased FAST Act funding

## **Proposed Guideline Updates**

Due to the short timeframe to adopt the rATP3 Guidelines, staff recommends keeping the statewide application process, with minor changes as described below:

- 1. Revise the Disadvantaged Communities portion of the Statewide Application as follows:
  - a. Reduce scoring for Disadvantaged Communities from 10 points to 6 points in statewide application, and add 4 points for projects identified in an approved Community-Based Transportation Plan (CBTP). Proof of CBTP consistency will be provided in the supplemental regional application.
  - b. MTC will continue to use the Communities of Concern definition to meet the 25% statutory minimum for Disadvantaged Communities.
- 2. Create a set aside for smaller funding requests to encourage smaller project applications
  - a. 20% of rATP funds (\$4M) for project requests \$1 million and under, and may receive state-only funds. If this target is not met, projects requesting \$1 million and under scoring five or fewer points under the lowest-scoring funded project may be added to the Program to meet the 20% target.
  - b. Remaining rATP funds (\$16M) may be used for project requests of any size.
  - c. Existing minimum project size requirements from CTC still apply (\$250,000 minimum, except for non-infrastructure, SRTS, and plans).
- 3. Maintain existing supplemental regional criteria (plus CBTP addition from bullet 1)
  - a. Regional priority (5 points)
  - b. Completion of environmental document (3 points)
  - c. Consistency with OBAG Complete Streets Policy (2 points)
  - d. Consistency with Countywide Plan/Goals (0 or -2 points)
  - e. Deliverability (0 or -5 points)
  - f. CBTP consistency (see bullet 1a, above)
- 4. Maintain match requirement from Cycle 2
  - a. 11.47% match required, waivers for COC, non-infrastructure, SRTS, and construction projects where pre-construction was funded using non-federal non-ATP funds
- 5. Maintain adoption of Contingency Project List

#### Schedule

- January 2016 Discussion at Working Groups
- February 10/24, 2016 PAC and Commission consideration of rATP3 Guidelines (Res. 4218)
- March 16-17, 2016 CTC approves both statewide and MTC's regional ATP3 Guidelines
- April 2016 Applicant workshops around the region
- June 1, 2016 Application due date
- December 14/21 Est. PAC and Commission consideration of rATP3 Program (Res. 4218, Rev.)
- Early 2017 Est. CTC adoption statewide and regional ATP3 projects (April 1, 2017 is deadline)



# **COMPLETE STREETS CHECKLIST**

Project title:	I. Existing Conditions
County:	Project Area
Jurisdiction/agency:	a. What accommodations for bicycles and
Project location:	pedestrians are included on the current facility
Contact name:	and on facilities that it intersects or crosses?
Contact phone:	
Contact e-mail:	
	<ul> <li>If there are no existing pedestrian or bicycle facilities, how far from the proposed project are</li> </ul>
	the closest parallel bikeways and walkways?
Preamble	
Recent federal, state and regional policies call for the routine consideration of bicyclists and pedestrians in the planning, design and construction of all transportation projects. These policies—known as "Routine Accommodation" guidelines—are included in the federal surface	c. Please describe any particular pedestrian or bicycle uses or needs along the project corridor which you have observed or of which you have been informed.
transportation act (SAFETEA-LU), Caltrans Deputy Directive 64, and MTC Resolution 3765, which calls for the creation of this checklist.  In accordance with MTC Resolution 3765, agencies	d. What existing challenges could the proposed project address for bicycle and pedestrian travel in the vicinity of the proposed project?
applying for regional transportation funds must complete this checklist to document how the needs of bicyclists <i>and</i> pedestrians were considered in the process of planning and/or designing the project for which funds are being requested. For projects that do not accommodate bicyclists <i>and</i> pedestrians, project sponsors must document why not. According to the resolution, the checklist is intended for use on projects at their earliest conception or design phase.	<b>DEMAND</b> What trip generators (existing and future) are in the vicinity of the proposed project that might attract walking or bicycling customers, employees, students, visitors or others?
This guidance pertains to transportation projects that could in any way impact bicycle and/or pedestrian use, whether or not the proposed project is designed to accommodate either or both modes. Projects that do not affect the public right-of-way, such as bus-washers and emergency communications equipment, are exempt from completing the checklist.	3 COLLISIONS  In the project design, have you considered collisions involving bicyclists and pedestrians along the route of the facility? If so, what resources have you consulted?

## III. The Project II. Plans, Policies and Process PLANS PROJECT SCOPE a. Do any adopted plans call for the development What accommodations, if any, are included for of bicycle or pedestrian facilities on, crossing or bicyclists and pedestrians in the proposed adjacent to the proposed facility/project? If yes, project design? list the applicable plan(s). 8 HINDERING BICYCLISTS/PEDESTRIANS b. Is the proposed project consistent with these a. Will the proposed project remove an existing plans? bicycle or pedestrian facility or block or hinder bicycle or pedestrian movement? If yes, please describe situation in detail. **5** Policies, Design Standards & Guidelines a. Are there any local, statewide or federal policies that call for incorporating bicycle and/or b. If the proposed project does not incorporate both bicycle and pedestrian facilities, or if the pedestrian facilities into this project? If so, have these policies been followed? proposed project would hinder bicycle or pedestrian travel, list reasons why the project is being proposed as designed. • Cost (What would be the cost of the bicycle b. If this project includes a bicycle and/or and/or pedestrian facility and the proportion of pedestrian facility, have all applicable design the total project cost?) standards or guidelines been followed? • Right-of-way (Did an analysis lead to this REVIEW conclusion?) If there have been BPAC, stakeholder and/or public meetings at which the proposed project has been discussed, what comments have been • Other (Please explain.) made regarding bicycle and pedestrian accommodations? O CONSTRUCTION PERIOD How will access for bicyclists and pedestrians be maintained during project construction? **ONGOING MAINTENANCE** What agency will be responsible for ongoing

maintenance of the facility and how will this be

budgeted?



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Online	Checklist (blank) 🕒 🥒	
	Name	
	Description	
-	Status	
	Project	
	City	
	Contact Name	
	Contact Email	
	Contact Phone	
	Contact Address	
1a	What accommodations for bicycles and pedestrians	Class I bicycle paths
	are now included on the current facility and on facilities that it intersects or crosses?	Class II bicycle lanes
		Class III bicycle routes
		Bicycle Boulevards
		Bicycle parking
		Sidewalks on one side or both sides of street
		Frequent crosswalks  Narrow unpaved path
		Pedestrian-actuated traffic signals or routine pedestrian cycle
		Bicycle actuated traffic signals or routine bicyclist cycle
		High visibility crosswalks
		Pedestrian-level lighting
		ADA-compliant ramps
		Traffic signal push buttons
		Refuge islands on roadways
		Transit shelter
		Wide curb lanes
		Right turn only lanes
		Transit vehicle stops
		Pedestrian count down signals
		None
	Other	
	Please provide specifics of any items checked above.	
1b	If there are no existing pedestrian or bicycle	0-1/4 mile
	facilities, how far from the proposed project are the closest parallel bikeways and walkways?	1/4 mile to 1/2 mile
		1/2 mile to 1 mile
		1+ mile
	Other	
1c	Please indicate any particular pedestrian uses or	Improved lighting
	needs along the project corridor that you have observed or have been informed of.	Lack of sidewalk
		Intersection improvements
		Mid-block crossings
		Elderly or disabled
		School age children
		Transit shelter

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Station area access plan		Have you considered collisions involving bicyclists and pedestrians along the route of the facility?  If so, what resources have you consulted?  Do any adopted plans call for the development of bicycle or pedestrian facilities on, crossing or	City or town bicycle plan Countywide bicycle plan City or town pedestrian plan Countywide pedestrian plan Combined bicycle and pedestrian plan ADA transition plan General plan Specific plan
		Have you considered collisions involving bicyclists and pedestrians along the route of the facility?  If so, what resources have you consulted?  Do any adopted plans call for the development of bicycle or pedestrian facilities on, crossing or	City or town bicycle plan Countywide bicycle plan City or town pedestrian plan Countywide pedestrian plan Combined bicycle and pedestrian plan ADA transition plan General plan Specific plan Regional transportation Plan
No plans		Have you considered collisions involving bicyclists and pedestrians along the route of the facility?  If so, what resources have you consulted?  Do any adopted plans call for the development of bicycle or pedestrian facilities on, crossing or	City or town bicycle plan Countywide bicycle plan City or town pedestrian plan Countywide pedestrian plan Countywide pedestrian plan Combined bicycle and pedestrian plan ADA transition plan General plan Specific plan Regional transportation Plan Sales tax expenditure plan
		Have you considered collisions involving bicyclists and pedestrians along the route of the facility?  If so, what resources have you consulted?  Do any adopted plans call for the development of bicycle or pedestrian facilities on, crossing or	City or town bicycle plan Countywide bicycle plan City or town pedestrian plan Countywide pedestrian plan Countywide pedestrian plan Combined bicycle and pedestrian plan ADA transition plan General plan Specific plan Regional transportation Plan Sales tax expenditure plan Station area access plan

	Is the proposed project consistent with these plans?	No	
5a	Do any local, statewide or federal policies call for	Caltrans Deputy Directive 64	
	incorporating bicycle and/or pedestrian facilities	Caltrans Highway Design Manual (Chapter 1000)	
	into this project?	ACR 211	
		MUTCD 2003	
		MUTCD California supplement	
		Americans with Disabilities Act Accessibility Guidelines (ADAAG)	
		MTC Pedestrian Districts Study	
	Other		
	If so, have the policies been followed?		
5b	If this project includes a bicycle and/or pedestrian facility, have all applicable design standards or guidelines been followed?		
6a	If there have been BPAC, stakeholder and/or public meetings at which the proposed project has been discussed, what comments have been made regarding bicycle and pedestrian accommodations?		
7a	What accommodations, if any, are included for	Class I bicycle paths	
	bicyclists and pedestrians in the proposed project	Class II bicycle lanes	
	design?	Class III bicycle routes	
		Bicycle Boulevards	
		Bicycle parking	
		Sidewalks on both sides of street	
		Widened sidewalks	
		Frequent crosswalks	
		Narrow unpaved path	
		Bicycle actuated traffic signals	
		High visibility crosswalks	
		Pedestrian-level lighting	
		ADA-compliant ramps	
		Traffic signal push buttons	
		Refuge islands on roadways	
	Other	Relage Islands on Foddways	
8a	Will the proposed project remove an existing		
ou	bicycle or pedestrian facility or block or hinder		
	bicycle or pedestrian movement?		
	If yes, please describe situation in detail.		
8b	If the proposed project does not incorporate either		
	bicycle or pedestrian facilities, or if the proposed		
	project would hinder bicycle or pedestrian travel,		
	list reasons why the project cannot be re-designed to accommodate these facilities.		
	What would be the cost of the bicycle and/or		
	pedestrian facility?		
	What is the bicycle and/or pedestrian facility's proportion of the total project cost?		
	Right-of-way. (Did an analysis lead to this conclusion?)		
9a	How will access for bicyclists and pedestrians be	Alternative signed bicycle route	
	maintained during project construction?	Alternative signed pedestrian route	
		Separated pedestrian pathway	
	Other		
10a	What agency will be responsible for ongoing maintenance of the facility?		
10b	How will ongoing maintenance be budgeted?		
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