

**Metropolitan Transportation Commission
Administration Committee**

September 11, 2024

Agenda Item 2e-24-1022

**Metropolitan Transportation Commission (MTC) Resolution No. 4637, Revised
Fiscal Year (FY) 2024-25 Overall Work Program (OWP) Amendment No. 2**

Subject:

Staff requests that Metropolitan Transportation Commission (MTC) Resolution No. 4637 Revised, be referred to the Commission for approval, authorizing an amendment to the fiscal year (FY) 2024-25 Overall Work Program (OWP). This amendment programs competitive FY 2024-25 Sustainable Transportation Planning Grants awarded to MTC in July 2024 for the SF Freeway Network Management Study and One-Seat Ride Pilot Evaluation.

Background:

The OWP is an annual statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, an OWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds. Metropolitan Planning Organizations (MPOs) are required to develop an OWP to govern work programs for the expenditure of FHWA, FTA, and State planning funds pursuant to Title 23 Code of Federal Regulations (CFR) 450.308(b). As the federally designated MPO for the nine-county San Francisco Bay Area region, the MTC annually develops and maintains the OWP, which is the principal document governing the budget, allocation, and use of federal and state transportation planning funds.

Financial Impact:

The OWP is subject to periodic adjustments resulting from changes in activities, scope of work, transportation planning tasks and deliverables as well as revisions to revenues and expenses during the fiscal year. The proposed FY 2024-25 OWP Amendment No. 2 includes updates to the scope of work to match grant awards and the following revisions:

- Add FY 2024-25 Strategic Partnerships Federal Highway Administration (FHWA) State Planning and Research (FHWA SPR Part I) grant award of \$500,000 and San Francisco

County Transportation Authority Prop L local fund match totaling \$125,000 to work element 1623 SF Freeway Network Management Study.

- Add FY 2024-25 Strategic Partnerships Federal Transit Administration (FTA) 5304 Statewide Transportation Planning (FTA 5304) grant award of \$350,000 and reallocate \$45,346 in General Fund local match to work element 1626 One-Seat Ride Pilot Evaluation.

Commission approval is the first step in authorizing the formal amendment to the FY 2024-25 OWP. Following approval by the Commission, Caltrans, the FHWA, and the FTA will review and approve the OWP. Resolution No. 4637 authorizes the Executive Director or designee to apply for grants and execute any agreements to aid in the financing of the FY 2024-25 OWP.

An electronic version of the FY 2024-25 OWP Amendment No. 2 can be reviewed at the following link: <https://mtc.ca.gov/about-mtc/administrative-requirements/overall-work-program-owp>

Issues:

None identified.

Recommendations:

Staff recommends that the Committee refer the Metropolitan Transportation Commission (MTC) Resolution No. 4637, Revised – Fiscal Year (FY) 2024-25 Overall Work Program (OWP) Amendment No. 2 to the Commission for approval.

Attachments:

- MTC Resolution No. 4637, Revised
 - Attachment A – FY 2024-25 Overall Work Program (OWP) Amendment No. 2
 - Attachment C – Amendments and Supplements to FY 2024-25 OWP



Andrew B. Fremier