Metropolitan Transportation Commission

MTC Planning Committee

December 13, 2024 **Agenda Item 3b**

Contract Amendment – Alta Planning & Design, Inc. for Regional Trails Geographical Information System (GIS) Data Maintenance Dated November 1, 2023 ($400,000)

Subject:

Request to increase the Maximum Payment for the Regional Trails GIS Data Maintenance Contract Dated November 1, 2023, with Alta Planning & Design, Inc. (Alta) from $200,000.00 to $400,000.00. This Contract is the result of a direct select from the 2020 Quick-Build Design and Engineering and Construction Management Services Bench.

Background:

As part of the Regional Trails Program, MTC manages the GIS and spatial data for the Bay Trail and Regional Connector Trails that provide access to the Bay Trail. MTC required the services of a professional consultant firm to assist with ArcGIS maintenance and support for Regional Trails and specifically the Bay Trail and the Bay Area Trails Collaborative (BATC) network.

In October 2023, Alta was selected through a Direct Select Memorandum from the 2020 Quick-Build Design and Engineering and Construction Management Services—Cycle 1 Bench ("Bench") to perform the Regional Trails GIS Maintenance ("Project"). Firms on the Bench in Service Category A, Design & Engineering were deemed eligible for the Project. The Bench was renewed on June 23, 2023, and extended from June 30, 2023, to February 20, 2025. Service Category A included 11 firms, as shown in Attachment A, List of Firms and Service Categories. Staff recommended the direct selection of Alta for the Project. Alta is the only eligible firm with qualifications in regional trail planning, geospatial analysis and quick build project delivery for Bay Trail, and has extensive experience working on MTC projects that bridge spatial analytics and prioritization for implementation, such as the MTC Active Transportation Origin-Destination Study and the Bay Trail Gap Closure Implementation Plan. The other firms on the bench did not have the same level of expertise or experience to complete this project as they do not historically have experience with the nine-county Bay Trail spatial network.

In November 2023, Alta was awarded a $178,710 contract for the Project. In February 2024, the contract was amended to increase the maximum payment by $21,290 to $200,000 by executive

authority. Alta performs a unique combination of GIS maintenance, hosting, coordination, customer service and updates to the Bay Trail Interactive Map and Data and the BATC Data. The scope of work to be completed under the proposed contract amendment includes ongoing GIS maintenance, hosting, coordination, customer service and updates to the Bay Trail and BATC Data through November 30, 2025. This work is critical to completing and maintaining updated trail datasets that are used by MTC, partner agencies throughout the Bay Area region, and by the public.

The Project is funded with non-federal BATA Transit Transfer Fiscal Year (FY) 2024-2025 funds. Funding was approved in the final FY 2024-2025 MTC Budget Amendment 1. This program is not essential to regulatory, statutory, or legal requirements and is not dependent on any subsequent phases in FY 2024-2025. Alta is neither a small business nor a disadvantaged business enterprise and has no subcontractors, as shown in Attachment B.

Issues:

None identified.

Recommendations:

Staff recommends the MTC Planning Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with Alta Planning & Design, Inc. to provide Quick-Build Design and Engineering Services for Regional Trails GIS Maintenance in an amount not to exceed $400,000.

Attachments:

- Attachment A: 2020 On-Call Consultant Assistance for Quick-Build Design and Engineering Construction Management Services Bench—Cycle 1
- Attachment B: Disadvantaged Business Enterprise and Small Business Enterprise Status
- Request for Committee Approval - Summary of Proposed Contract Amendment

Andrew B. Fremier

2020 On-Call Consultant Assistance for Quick-Build Design and Engineering Construction Management Services Bench — Cycle 1

List of Firms and Service Categories

FIRM	Design and Engineering - A	Construction Management - B
Alta Planning + Design, Inc.	1	0
AXIA Group California	0	0
Bellecci & Associates, Inc.	1	1
Cole Management and Engineering, Inc.		0
Crossroad Lab	1	1
Fehr & Peers	1	1
Gannett Fleming, Inc.		0
IBI Group, A California Partnership dba IBI Group	1	N/A
Kimley-Horn and Associates, Inc	1	N/A
Mott MacDonald Group, Inc.	1	1
Parisi Transportation Consulting	1	N/A
Park Engineering, Inc.	N/A	1
Rajappan & Meyer Consulting Engineers, Inc.	1	N/A
TDG Engineering, Inc.	1	1
The Street Plans Collaborative, Inc.	1	1

FIRM	Design and Engineering - A	Construction Management - B
WSP USA Inc.	N/A	1
Zoon Engineering, Inc.	N/A	0
Number of Firms Proposed	**12**	**13**
Number of Firms Selected	**11**	**8**

Disadvantaged Business Enterprise and Small Business Enterprise Status

	Firm Name	Role on Project	DBE* Yes / No	If DBE Yes, List #	SBE** Yes / No	If SBE Yes, List #
Prime Contractor	Alta Planning & Design, Inc.	Project Lead firm	No	N/A	No	N/A

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.:	1127
Consultant:	Alta Planning & Design, Inc. Portland, OR
Work Project Title:	Regional Trails Geographical Information System (GIS) Data Maintenance
Purpose of Project:	To maintain and update regional trails and Bay Trail GIS data.
Brief Scope of Work:	Maintain, update, host, conduct customer service and coordinate Bay Trail and Bay Area Trails Collaborative network GIS data.
Project Cost Not to Exceed:	$200,000 (this amendment) Total contract amount before this amendment: $200,000 Total approved contract amount after this amendment: $400,000
Funding Source:	BATA Transit Transfer
Fiscal Impact:	Funding is included in the FY 2024-25 MTC Budget Amendment 1.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Alta Planning & Design, Inc. for design and engineering services described above and in the Planning Committee Summary Sheet dated December 13, 2024 and that the Chief Financial Officer is authorized to set aside $200,000 for such amendment.
MTC Planning Committee:	_____ James P. Spering, Chair
Approved:	December 13, 2024