

Metropolitan Transportation Commission

Meeting Minutes

Bay Area Metro Center 375 Beale Street San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz, Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth Non-Voting Member: Tony Tavares

Wednesday, December 12, 2018

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Kim, Vice Chair

Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Josefowitz, Commissioner Schaaf and Commissioner

Slocum

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Mackenzie, and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Cortese, Commissioner Giacopini, Commissioner Halsted, and Commissioner Pierce

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Kim, Vice Chair Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Josefowitz, Commissioner Schaaf and Commissioner Slocum

2a. <u>18-0999</u> Minutes of the November 14, 2018 meeting

Action: Committee Approval

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2b. <u>18-1000</u> Investment Report for October 2018

<u>Action:</u> Information
<u>Presenter:</u> Christine Lin

2c. 18-1001 MTC Financial Statements for October 2018

Action: Information

Presenter: Sonia Elsonbaty

2d. <u>18-1002</u> Monthly Travel Report

Action: Information

Presenter: Sonia Elsonbaty

2e. <u>18-0940</u> Contracts for Advanced Adaptation Planning and Design:

i. Contract - Colma Creek, South San Francisco Project: Hassell Design

Limited (\$200,000)

ii. Contract - Grand Bayway SR 37 Public Access Scoping: TLS

Landscaping Architecture (\$200,000)

Action: Committee Approval

Presenter: Allison Brooks

2f. 18-0977 Contract Amendments - 2017 On-Call Design Services - Project

Performance Assessment Support:

i. Arup North America Ltd. (\$12,500)

ii. AECOM Technical Services, Inc. (\$12,500)

Action: Committee Approval

Presenter: Adam Noelting

2g. MTC Resolution No. 4376 - Amendment to MTC's ICMA-RC 457 Plan

Document.

Action: Commission Approval

Presenter: Jennifer Benford Seibert / Robin James

3. Public Comment / Other Business

4. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on January 9, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.