

## Meeting Minutes

### Board of Directors of 375 Beale Condominium Corporation

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Monday, June 14, 2021

3:00 PM

Board Room - 1st Floor (REMOTE)

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#### Call Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 4 - Chair Broadbent, Board Member McMillan, Board Member Fremier, and Board Member Paul

#### 2. [21-0644](#) Minutes of the March 19, 2021 meeting

The Board was asked to approve the Minutes of the March 19, 2021 375 Beale Condominium Corporation Board meeting.

**Action:** Board Approval

**Upon the motion by Board Member Fremier and the second by Board Member McMillan, the Minutes of the March 19, 2021 were unanimously approved by the following vote:**

**Aye:** 4 - Chair Broadbent, Board Member McMillan, Board Member Fremier and Board Member Paul

At the request of Board Member McMillan, the Board took agenda item 6 out of order.

#### 6. [21-0646](#) Building Operations and Project Report

The Board received a report on current building operations, and improvement projects.

**Action:** Information

**Presenter:** Denise Rodrigues and Ebony Horace

Board Member McMillan left the meeting following agenda item 6.

3. [21-0643](#) 375 Beale Condo Corporation Financial Statements for FY 2020-21 Third Quarter

The Board received the 375 Beale Condo financial report for FY 2020-21 Third Quarter ending March 31, 2020.

**Action:** Information

**Presenter:** Brian Mayhew

4. [21-0642](#) Operating Budget and Assessments for FY 2021-22

The Board was asked to consider and approve the annual operating budget and annual budget for common expense assessments for the FY 2021-22 fiscal year.

**Action:** Board Approval

**Presenter:** Brian Mayhew

**Upon the motion by Board Member Fremier and the second by Board Member Paul, the Board unanimously approved the Operating Budget and Assessments for FY 2021-22. The motion carried by the following vote:**

**Aye:** 3 - Chair Broadbent, Board Member Fremier and Board Member Paul

**Absent:** 1 - Board Member McMillan

5. [21-0645](#) Bay Area Metro Center Space Modification: Room 8330

The Board was asked to approve the transfer of Office Space 8330 to a Jointly Used Space designation.

**Action:** Board Approval

**Presenter:** Denise Rodrigues

**Upon the motion by Board Member Fremier and the second by Board Member Broadbent, the Board unanimously approved the Bay Area Metro Center Space Modification: Room 8330. The motion carried by the following vote:**

**Aye:** 3 - Chair Broadbent, Board Member Fremier and Board Member Paul

**Absent:** 1 - Board Member McMillan

## 7. Public Comment / Other Business

## 8. Adjournment / Next Meeting

**The next meeting of the Board of Directors of 375 Beale Condominium Corporation will be on a date, time, and location to be duly noticed.**