In the absence of Vice Chair Fleming, Commissioner Abe-Koga called the meeting to order and Commissioner Canepa and Commission Vice Chair Josefowitz were deputized to make quorum of the Committee.

Commissioner Papan invoked AB 2449 (just cause) due to illness and was counted as present for the meeting.

1. Call to Order / Roll Call / Confirm Quorum

Present: 6 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Miley, Chair Papan, Commissioner Canepa and Commission Vice Chair Josefowitz

Absent: 4 - Commissioner Glover, Commissioner Ronen, Vice Chair Fleming and Commissioner Thao

Non-voting members present: Commissioner El-Tawansy and Commissioner Schaaf

2. Consent Calendar

Aleta Dupree was called to speak.

Upon the motion by Commissioner Chavez and seconded by Commissioner Abe-Koga, this was approved the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Miley, Chair Papan, Commissioner Canepa and Commission Vice Chair Josefowitz

Absent: 4 - Commissioner Glover, Commissioner Ronen, Vice Chair Fleming and Commissioner Thao

2a. 23-1409 Approval of Administration Committee Minutes of the November 8, 2023 Meeting

Action: Committee Approval
2b. **23-1410**  
Contract Actions - StreetSaver® Program  
Contract - Augment StreetSaver® Training and Guidance Services:  
Lawrence Livermore National Laboratory ($287,975); and  
Contract Amendment - StreetSaver® Training and Guidance Services,  
Nichols Consulting Engineers CHTD (NCE) ($287,975)  

**Action:** Committee Approval  

**Presenter:** Sui Tan

2c. **23-1411**  
Contracts - BART Transit Passenger Survey: ETC Institute ($900,000); and  
($300,000)  

**Action:** Committee Approval  

**Presenter:** Shimon Israel

2d. **23-1412**  
($350,500)  

**Action:** Committee Approval  

**Presenter:** Karin Betts and Leslie Lara-Enríquez

2e. **24-0002**  
MTC Resolution No. 4358, Revised - ABAG Operational Advance for  
Liquidity and Cash Flow  

**Action:** Commission Approval  

**Presenter:** Derek Hansel

3. Public Comment / Other Business

4. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on January 10, 2024 at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.