

Meeting Minutes

Bay Area Headquarters Authority

Alfredo Pedroza, Chair Nick Josefowitz, Vice Chair

Wednesday, July 24, 2024

9:50 AM

Board Room - 1st Floor

Roster:

**Alfredo Pedroza (Chair), Nick Josefowitz (Vice Chair),
Margaret Abe-Koga, Victoria Fleming, Federal D. Glover,
Gina Papan**

Chair Pedroza called the meeting to order at 10:24 a.m.

1. Call to Order / Roll Call / Confirm Quorum

Present: 5 - Commissioner Abe-Koga, Commissioner Fleming, Commissioner Glover, Chair Pedroza and Commissioner Papan

Absent: 1 - Vice Chair Josefowitz

2. Chair's Report

There was nothing to report.

3. Consent Calendar

Upon the motion by Commissioner Glover and seconded by Commissioner Papan, the Authority unanimously approved the Consent Calendar by the following vote:

Aye: 5 - Commissioner Abe-Koga, Commissioner Fleming, Commissioner Glover, Chair Pedroza and Commissioner Papan

Absent: 1 - Vice Chair Josefowitz

3a. [24-0851](#) Approval of the Authority Minutes of the June 26, 2024 meeting

Action: Authority Approval

3b. [24-0875](#) Purchase Order - Bay Area Metro Center Conference Room Hybrid
Technology Modernization: AVI-SPL (\$275,000)

Action: Authority Approval

Presenter: Jess Thomas

4. Authority Information and Approval

4a. [24-0717](#) State of the Real Estate Market and Contract Amendments

i. Staff and Cushman & Wakefield (CW) will present an update on leasing activities at the Bay Area Metro Center located at 375 Beale Street, San Francisco, CA;

ii. Contract Amendment - Real Estate Brokerage Services: Cushman & Wakefield of California, Inc. (\$2,250,000);

iii. Contract Amendment - Property Management Services: Cushman & Wakefield of California, Inc. (\$5,874,075)

- Action:**
- i. Authority Information
 - ii. Authority Approval
 - iii. Authority Approval

Presenter: Denise Rodrigues, and John Walsh and Brendon Kane of CW

Upon the motion by Commissioner Glover and seconded by Commissioner Papan, the Authority unanimously approved the Contract Amendments for Real Estate Brokerage Services and the Contract Amendment for Property Management Services with Cushman & Wakefield of California, Inc. The motion carried by the following vote:

Aye: 5 - Commissioner Abe-Koga, Commissioner Fleming, Commissioner Glover, Chair Pedroza and Commissioner Papan

Absent: 1 - Vice Chair Josefowitz

5. Public Comment / Other Business

6. Adjournment / Next Meeting:

The next meeting of the Bay Area Headquarters Authority will be held on Wednesday, September 25, 2024 at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.