



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Gina Papan, Chair *Victoria Fleming, Vice Chair*

Wednesday, September 11, 2024

9:40 AM

Board Room - 1st Floor

Roster

**Gina Papan (Chair), Victoria Fleming (Vice Chair),
Margaret Abe-Koga, Cindy Chavez, Federal Glover, Nate Miley,
Hillary Ronen, Sheng Thao**
Non-Voting Members: Dina El-Tawansy, Libby Schaaf

Chair Papan called the meeting to order at 11:28 a.m.

1. Call to Order / Roll Call / Confirm Quorum

Present: 5 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Miley, Chair Papan and Commissioner Ronen
Absent: 3 - Vice Chair Fleming, Commissioner Glover and Commissioner Thao

Non-voting members present: Commissioner El-Tawansy and Commissioner Schaaf

Ex Officio Voting Members Present: Commission Chair Pedroza

Ad-Hoc Non-voting members present: Commissioner Giacomini

2. Consent Calendar

Upon the motion by Commissioner Chavez and seconded by Commissioner Abe-Koga, the Consent Calendar was unanimously approved by the following vote:

Aye: 5 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Miley, Chair Papan and Commissioner Ronen
Absent: 3 - Vice Chair Fleming, Commissioner Glover and Commissioner Thao

2a. [24-0915](#) Approval of the Administration Committee Minutes of the July 10, 2024 Meeting.

Action: Committee Approval

- 2b.** [24-0916](#) MTC Investment Report for June 2024 (Unaudited).
 Action: Information
 Presenter: Catherine Cam
- 2c.** [24-1013](#) Contract - Regional Housing Technical Assistance: Baird + Driskell (d.b.a. Community Planning Collaborative) (\$1,600,000).
 Action: Committee Approval
 Presenter: Heather Peters
- 2d.** [24-0991](#) Contract - Priority Sites Technical Assistance: Aaron Welch Planning (\$4,421,000).
 Action: Commission Approval
 Presenter: Mark Shorett
- 2e.** [24-1022](#) Metropolitan Transportation Commission (MTC) Resolution No. 4637, Revised Fiscal Year (FY) 2024-25 Overall Work Program (OWP) Amendment No. 2.
 Action: Commission Approval
 Presenter: Oscar Quintanilla Lopez
- 2f.** [24-1027](#) Contract - East Bay Priority Production Area Technical Assistance and Planning: PlaceWorks (\$1,000,000)
 Action: Committee Approval
 Presenter: Ada Chan

3. Committee Approval

3a. [24-1005](#) HUD PRO Housing Grant Award

Authorize the Executive Director or designee to (1) negotiate and enter into a funding agreement with the U.S. Department of Housing and Urban Development (HUD) to receive a \$5 million award from the Pathways to Removing Obstacles to Housing (PRO Housing) grant program, (2) execute other documents and forms necessary or incidental to effectuate the funding agreement.

Action: Committee Approval

Presenter: Daniel Saver

Upon the motion by Commissioner Chavez and seconded by Commissioner Ronen, the Committee unanimously approved authorization of the Executive Director or designee to (1) negotiate and enter into a funding agreement with the U.S. Department of Housing and Urban Development (HUD) to receive a \$5 million award from the Pathways to Removing Obstacles to Housing (PRO Housing) grant program, (2) execute other documents and forms necessary or incidental to effectuate the funding agreement. The motion carried by the following vote:

Aye: 5 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Miley, Chair Papan and Commissioner Ronen

Absent: 3 - Vice Chair Fleming, Commissioner Glover and Commissioner Thao

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on October 9, 2024 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Chair Papan adjourned the meeting at 11:36 a.m.