



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

*Gina Papan, Chair*    *Victoria Fleming, Vice Chair*

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Wednesday, October 9, 2024

9:40 AM

Board Room - 1st Floor

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### Roster

**Gina Papan (Chair), Victoria Fleming (Vice Chair),  
Margaret Abe-Koga, Cindy Chavez, Federal Glover, Nate Miley,  
Hillary Ronen, Sheng Thao**  
Non-Voting Members: Dina El-Tawansy, Libby Schaaf

Chair Papan called the meeting to order at 11:07 a.m.

### 1. Call to Order / Roll Call / Confirm Quorum

**Present:** 6 - Commissioner Abe-Koga, Commissioner Chavez, Vice Chair Fleming,  
Commissioner Miley, Chair Papan and Commissioner Ronen  
**Absent:** 2 - Commissioner Glover and Commissioner Thao

Non-voting members present: Commissioner El-Tawansy and Commissioner Schaaf

Ex Officio Voting Members Present: Commission Chair Pedroza

Ad-Hoc Non-voting members present: Commissioner Giacomini

### 2. Consent Calendar

**Upon the motion by Vice Chair Fleming and seconded by Commissioner Ronen,  
the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Commissioner Abe-Koga, Commissioner Chavez, Vice Chair Fleming,  
Commissioner Miley, Chair Papan and Commissioner Ronen

**Absent:** 2 - Commissioner Glover and Commissioner Thao

**2a.**    [24-1182](#)    Approval of the Administration Committee Minutes of the September 11,  
2024 Meeting.

**Action:** Committee Approval

- 2b. [24-1177](#) Long-Term Partnership Agreement - Database Development and Training:  
Bay Area Air Quality Management District (\$1,500,000).

**Action:** Committee Approval

**Presenter:** Kearey Smith

- 2c. [24-1192](#) Contract Amendment- MTC Leadership Academy: San Jose State  
University Research Foundation (\$550,000).

**Action:** Committee Approval

**Presenter:** Mike Aycock

### 3. Public Comment / Other Business

### 4. Adjournment / Next Meeting

**The next meeting of the Administration Committee will be held on November 13, 2024 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**

Chair Papan adjourned the meeting at 11:09 a.m.