



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Gina Papan, Chair Amber Manfree, Vice Chair

Wednesday, November 12, 2025

9:40 AM

Board Room - 1st Floor

Roster

Gina Papan (Chair), Amber Manfree (Vice Chair),
Margaret Abe-Koga, Victoria Fleming, Barbara Lee,
Myrna Melgar, Nate Miley, Belia Ramos
Non-Voting Member: Libby Schaaf, David Ambuehl

Chair Papan called the meeting to order at 10:21 a.m.

1. Call to Order / Roll Call / Confirm Quorum

Present: 7 - Commissioner Fleming, Commissioner Lee, Vice Chair Manfree, Commissioner Melgar, Commissioner Miley, Chair Papan and Commissioner Ramos
Absent: 1 - Commissioner Abe-Koga

Non-voting members Present: Commissioner Ambuehl and Commissioner Schaaf

Ex-Officio Voting Members Present: Commission Chair Noack and Commissioner Anderson (remote)

Ad-Hoc Non-voting members present: Commissioner Giacomini (remote)

2. Consent Calendar

Upon the motion by Vice Chair Manfree and seconded by Commissioner Miley, the Consent Calendar was unanimously approved by the following vote:

Aye: 7 - Commissioner Miley, Chair Papan, Commissioner Fleming, Commissioner Lee, Commissioner Melgar, Commissioner Ramos and Vice Chair Manfree

Absent: 1 - Commissioner Abe-Koga

2a. [25-1319](#) Approval of the Administration Committee October 8, 2025 Meeting Minutes.

Action: Committee Approval

2b. [25-1304](#) MTC Investment Report - September 2025 (Unaudited)

Action: Information

Presenter: Natalie Perkins

- 2c. [25-1346](#) Contract Amendment - On-call Engagement Support: WSP USA, Inc. (\$310,000).
Action: Committee Approval
Presenter: Leslie Lara-Enriquez
- 2d. [25-1393](#) Contract Amendment - Transportation Development Act (TDA) Performance Monitoring: Pierlott & Associates, LLC (\$249,099).
Action: Committee Approval
Presenter: Kate Fosburgh
- 2e. [25-1403](#) Fiscal Year (FY) 2025-26 Metropolitan Transportation Commission (MTC) Statement of Revenues and Expenditures for the Period Ended September 30, 2025 (Unaudited).
Action: Information
Presenter: Derek Hansel

3. Committee Approval

- 3a. [25-1216](#) Enterprise Resource Planning (ERP) Program Update and Contract Actions:
- i. Contract Amendment - System Integration of Oracle ERP Software: Mythics, LLC/Mythics VIII, LLC (\$2,745,859); and
 - ii. Purchase Order Amendment - Enterprise Resource Planning (ERP) Strategic Advisory Services and Implementation Support: Slalom, Inc (\$700,000)
- Action:** Committee Approval
Presenter: Nick Roethel
- Upon the motion by Commissioner Melgar and seconded by Vice Chair Manfree, the Committee unanimously approved Enterprise Resource Planning contract actions: Contract Amendment - - System Integration of Oracle ERP Software Mythics, LLC/Mythics VIII, LLC in the amount of \$2,745,859 and Purchase Order Amendment - Enterprise Resource Planning Strategic Advisory Services and Implementation Support: Slalom, Inc in the amount of \$700,000.**
- Aye:** 7 - Commissioner Fleming, Commissioner Lee, Vice Chair Manfree, Commissioner Melgar, Commissioner Miley, Chair Papan and Commissioner Ramos
- Absent:** 1 - Commissioner Abe-Koga

4. Public Comment / Other Business

5. Adjournment / Next Meetings:

The next regular meeting of the Administration Committee is scheduled to be held at the Bay Area Metro Center, 375 Beale Street, San Francisco on December 10, 2025. Any changes to the schedule will be duly noticed to the public.

Chair Papan adjourned the meeting at 10:42.